



Subharti Medical College

SWAMI VIVEKANAND SUBHARTI UNIVERSITY

SUBHARTI PURAM, N.H. 58, DELHI-HARIDWAR, BY PASS ROAD, MEERUT. PIN-250005
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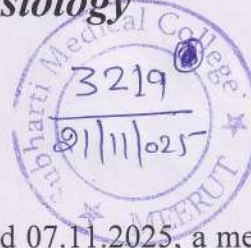


Department of Physiology

Ref No: - SMC/PHY/2025/.....

Date: 14.11.2025

NOTICE



With reference to letter no. SMC/G/M-60/6374 dated 07.11.2025, a meeting of Undergraduate and Postgraduate Board of Studies has been scheduled on 19.11.2025 (Wednesday) at 12:30pm in Library cum Seminar room, Department of Physiology.

1. **Agenda No:** Confirmation of the minutes of the previous Faculty Board Meeting and ratification of the Action
2. **Agenda No:** Introduction of any new value-added courses
3. **Agenda No:** To start Post Doctoral Certificate Courses (PDCC)
4. **Agenda No:** Ratification of feedback on curriculum, classroom teaching and their Action Taken Report (ATR)
5. **Agenda No:** To review ongoing research activities
6. **Agenda No:** To start any new certificate course for Undergraduates and Postgraduates
7. **Agenda No:** Any change in CBME
8. **Agenda No:** Ratification of guidelines from medical college for proctorial board
9. **Agenda No:** To review MoUs

Thanking you,



RAM2511555194

(Dr. Kiran Singh)

Professor & Head

Dept. of Physiology SMC, Meerut

Copy to:-

- ✓ 1. The Principal Office, SMC
- ✓ 2. All Members of Undergraduate & Postgraduate Board of Studies



RAM2511284150



Department of Physiology

Ref No: - SMC/PHY/2025/.....

Date: 19.11.2025

Attendance of Board of Studies meeting held on 19.11.2025

Board of Studies (Postgraduate)

S.N.	Name of Faculty	Designation	Signature
1	Dr. Kiran Singh (Prof. & Head)	Chairperson	
2	Dr. Ruchi Tyagi (Professor)	Member	
3	Dr. Archana Agarwal (Professor)	Member	
4	Dr. Khushboo Singhal (Asst.Professor)	Member	
5	Dr. Anjum Datta (Asst. Professor)	Member	
6	Dr. Jaskiran Kaur (Prof. & Head)	Member Dept. of Biochemistry, SMC	
7	Dr. Anju Goel (Prof. & Head) Rama Medical College & Hospital, Hapur ABVMUniversity Lucknow(U.P.)	Subject Expert (Academic)	
8	Dr. Megha Kulshreshtha (Asso. Professor) LLRM, Medical College, CCSUniversity Meerut (U.P.)	Subject Expert (R&D)	
9	Dr. Bhawana Sharma (Professor) Muzaffarnagar Medical College, Muzaffarnagar ABVMUniversity Lucknow(U.P.)	Senior Alumni	

Board of Studies (Undergraduate)

S.N.	Name of Faculty	Designation	Signature
1	Dr. Kiran Singh (Prof. & Head)	Chairperson	
2	Dr. Ruchi Tyagi (Professor)	Member	
3	Dr. Archana Agarwal (Professor)	Member	
4	Dr. Khushboo Singhal (Asst.Professor)	Member	
5	Dr. Anjum Datta (Asst. Professor)	Member	
6	Dr. Shilpi Jain (Professor)	Member Dept. of Anatomy, SMC	
7	Dr. Anju Goel (Prof. & Head) Rama Medical College & Hospital, Hapur ABVMUniversity Lucknow(U.P.)	Subject Expert (Academic)	
8	Dr. Megha Kulshreshtha (Asso. Professor) LLRM, Medical College, CCSUniversity Meerut (U.P.)	Subject Expert (R&D)	
9	Dr. Bhawana Sharma (Professor) Muzaffarnagar Medical College, Muzaffarnagar ABVMUniversity Lucknow(U.P.)	Senior Alumni	

(Dr. Kiran Singh)
 Professor & Head
 Dept. of Physiology SMC, Meerut



Department of Physiology

Ref No: - SMC/PHY/2025/...*RAM2511284150*

Date: 19.11.2025

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21/11/25

Minutes of Meeting of Board of Studies held on 19.11.2025

A meeting of Undergraduate (UG) & Postgraduate (PG) Board of Studies was held on 19.11.2025 at 12:30pm in seminar room, Department of Physiology. Following members attended the meeting.

1. Dr. Kiran Singh, Professor & Head
2. Dr. Ruchi Tyagi, Professor
3. Dr. Archana Agarwal, Professor
4. Dr. Khushboo Gupta, Assistant Professor
5. Dr. Anjum Datta, Assistant Professor
6. Dr. Jaskiran Kaur (Prof. & Head) Dept. of Biochemistry, SMC
7. Dr. Shilpi Jain (Professor) Dept. of Anatomy, SMC
8. Dr. Anju Goel (Prof. & Head) Rama Medical College & Hospital, Hapur ABVM University Lucknow (U.P.)
9. Dr. Megha Kulshreshtha (Asso. Professor) LLRM, Medical College, CCS University Meerut (U.P.)
10. Dr. Bhawana Sharma (Professor) Muzaffarnagar Medical College, Muzaffarnagar ABVM University Lucknow (U.P.)

At the onset the Chairperson BOS welcomed all the members for sparing their time. The items were taken up as per agenda.

Agenda No. 1: Confirmation of the Minutes of the Previous Faculty Board Meeting and Ratification of the Action Taken Report

The minutes of the previous Faculty Board meeting were read and confirmed. The Action Taken Report (ATR) was reviewed and ratified unanimously. Members appreciated the timely implementation of the decisions taken in the previous meeting, particularly regarding the minor revision in competencies & implementation of elective module (MBBS 2021)

Discussion: - Minutes confirmed and ATR ratified.

Agenda No. 2: Introduction of Any New Value-Added Courses

The Board discussed the feasibility of introduction of any new value-added course in the current session and decided not to introduce this course because of limited time and resources.

Discussion: - Nil



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Agenda No. 3: To Start Post-Doctoral Certificate Courses (PDCC)

The Board discussed the feasibility of initiating Post-Doctoral Certificate Courses in Physiology on Nerve Conduction Velocity

Discussion: - Due to limited time and resources to be implemented in future

Agenda No. 4: Ratification of Feedback on Curriculum, Classroom Teaching and Their Action Taken Report (ATR)

Feedback from students, faculty & external experts regarding the curriculum and teaching methodologies was reviewed. Key issues included the need for more interactive sessions & integration with clinical departments.

Discussion: - 1. Feedback and corresponding ATR were ratified.
2. Faculty members to continue efforts to enhance student engagement through problem-based learning and integrated teaching.

Agenda No. 5: To Review Ongoing Research Activities

Ongoing departmental research projects were reviewed. Members appreciated and encouraged faculty and postgraduate students to participate in State/ National/International conferences. Also to publish research & review papers in indexed journals.

Discussion: - 1. Research work to continue with periodic review
2. IEC approval of M.D. thesis protocol of Dr Manoj Kumar Gupta
3. Approval of a ICMR-STs project of MBBS -2024 batch student under the guidance of Dr Anjum Datta.

Agenda No. 6: To Start Any New Certificate Course for Undergraduates and Postgraduates

Proposals for new short-term certificate courses were discussed. Suggestions included:

1. Certificate Course in Pulmonary Function tests (for Undergraduates)
2. Certificate Course in Autonomic Function tests (for Postgraduates)

Discussion: - The proposal for Certificate Course in PFT (for Undergraduates) & AFT (for Postgraduates) will be framed and approval will be taken accordingly.

Agenda No. 7: Any Change in CBME

The members discussed the current implementation of CBME (Competency-Based Medical Education) in the Physiology curriculum. Suggestions were made to strengthen ECE & Practical sessions.

Discussion: - No change in the existing CBME schedule.

Implementation of Elective Module for MBBS 2022



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Agenda No. 8: Ratification of Guidelines from Medical College for Proctorial Board

The guidelines issued by the Medical College regarding the functioning of the Proctorial Board were reviewed.

Discussion: - The Board unanimously ratified the guidelines and recommended their implementation in the department with immediate effect.

Agenda No. 9: To Review MOUs

Existing Memorandums of Understanding (MOUs) with collaborating institutions and organizations were reviewed.

Discussion: - Ongoing MOUs were ratified.

Conclusion: - The Chairperson thanked all members for their active participation and valuable suggestions. The meeting concluded with a vote of thanks to the Chair.

Resolution: - Implemented as per NMC guidelines

Action to be taken by	All faculty members
Timeline to complete the assigned task	Within 6-9 months

Signature and Stamp of Chairperson

(Dr. Kiran Singh)

Chairperson

Dept. of Physiology SMC, Meerut



Department of Physiology

Ref No: - SMC/PHY/2025/...*RAM2511284150*

Date: 19.11.2025

Action Taken Report (ATR)

32203
21/11/25

ATR on minutes of meeting held on 19.03.2025 at 12:30 pm in the Seminar Room, department of Physiology.

S.No.	Agenda Item	Decision	Outcome/Result
Agenda-1	Confirmation of previous MM	Confirmed	NA
Agenda-2	Report of action taken on MM of previous BOS	Confirmed	NA
Agenda-3	Introduction any new Value added course	No value added course was Introduced for 2025-2026 session	All members agreed to the decision
Agenda-4	Minor revision in competencies as per CBME guidelines for 2025-2026 section	Implemented as per NMC Guideline	All members agreed to the decision
Agenda-5	Discussion & review of expert panel for MBBS, Ph.D. (RDC) and M.Sc 2 nd year University Examination Research Activities - UG & PG Research Projects was granted financial Support & Procurement of Digital ECG Machine.	Implemented	All members agreed to the decision
Agenda-6	Implementation of Elective Module for MBBS 2022.	Implemented as per NMC Guideline	All members agreed to the decision

Thanking you,

Kiran Singh
(Dr. Kiran Singh)
 Professor & Head
 Dept. of Physiology SMC, Meerut

Copy to:-

✓ 1. The Principal Office, SMC