



OFFICE OF THE PHARMACOLOGY DEPARTMENT
Subharti Medical College

Website: medical.subharti.org, e-mail: medical@subharti.org, Ph.: 0121-3055000 (Extn: 2118), Telefax: 0121-2439127, 2439067
A constituent college of

SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)



Ref. No. Med/Pharma/2022/ 122

Date: 23.04.2022

NOTICE

A meeting of Board of Studies will be organized on **25.04.2022 (Monday)** from 3 pm onwards in the office of undersigned.

Agenda of meeting – Inspection ^{by} ~~be~~ NMC for recognition of PG seats in Department of Pharmacology.

Copy to:

1. Dr. Sharmendra Singh, Associate Professor, Department of Pharmacology
2. Dr. Gaurav Kapil, Assistant Professor, Department of Pharmacology
3. Dr. Rajeev Ranjan Sharma, Assistant Professor, Department of Pharmacology
4. Dr. Anita Pandey, Professor & Head, Department of Microbiology, Internal cognate member.
5. Dr. Monika Sharma, Professor & Head, Department of Pharmacology, LLRM Medical College, Meerut, External cognate member.

(Dr. Surabhi Gupta)
Professor & Head
Department of Pharmacology



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Date: 26.04.2022

Minutes of Meeting

A meeting of Board of Studies was held on 25.04.2022 at 3.00 pm in the office of the Head of The Department. Following members attended the meeting –

1. Dr. Surabhi Gupta, Chairperson
2. Dr. Sharmendra Singh
3. Dr. Gaurav Kapil
4. Dr. Rajeev Ranjan Sharma

Chairperson, Board of Studies welcomed all the members.

Discussion was held as per agenda

Agenda of meeting –

1. To confirm the minutes of meeting of previous Board of Studies
2. Preparation for forthcoming NMC five yearly inspection for PG seats recognition.

Agenda No. – 1: To confirm the minutes of meeting of Board of Studies held on 30.10.2021.

The members confirmed the minutes.

Agenda No. - 2: For 5 yearly NMC inspection for PG seats recognition in the subject of Pharmacology preparations are being done.

- The declaration forms of faculty members have been filled & got checked by Dr. Ruchi Tyagi, Nodal Officer, NMC work.
- The standard assessment form has been filled, it will be sent to Principal office for further action.
- Minimum equipment list - only 2 equipment are not there, demand letter has already been sent.
- Latest edition of reference books has been received from Central Library on 22.04.2022.
- Latest journals in Departmental Library is of Year 2016. Now important journals of Pharmacology – IJP, JPP, Indian Journal of Physiology & Pharmacology, IJBCP are available online, hard copies are not printed. These journals can be accessed electronically by PG students.
- Central Animal House is working according to norms. Meeting of IAEC & Inspection of Central Animal House by CPCSEA nominees was held recently on 02.04.2022.
- During PG Inspection, minimum requirement for MBBS course should be complete. For 150 MBBS seats, department is short of teaching staff with deficiency of 1 Associate Professor, 1 Assistant Professor & 2 Tutors. Letter regarding the same has been sent to Principal office.
- For CAL lab, 15 sets of computers are needed. The old computers of this lab were not supporting the CAL software and also were not functioning properly. They have been deposited in Central store & demand for newer version computer have been sent & sanctioned by management.
- For clinical pharmacology lab, few items are needed like insulin pumps, insulin pens, transdermal patches. Demand had been sent to Central Store.

Surabhi

(Dr. Surabhi Gupta)

Professor & Head

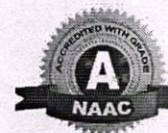
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Action taken report (ATR) of last board of studies meeting

ATR on minutes of meeting held on 30.10.2021 in HOD office, Department of Pharmacology, Subharti Medical College, Meerut.

S. No.	Agenda item	Decision
Agenda 1	Confirmation of last board of studies meeting held on 30.10.2021	Confirmed
Agenda 2	Discuss name of examiners for 2 nd Professional MBBS exam	List of names sent to Principal, Subharti Medical College
Agenda 3	To review progress of CBME curriculum for MBBS & suggest necessary changes in the next year Time Table	Changes in the Time Table of MBBS 2020 batch done

(Dr. Surabhi Gupta)
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Ref. no. : Med/Pharma/2022/122(a)

Date: 25.04.2022

A meeting of Board of Studies on 25.04.2022 (Monday)

S. No.	Name	Designation	Signature
1.	Dr. Surabhi Gupta	Professor & Head, Department of Pharmacology	
2.	Dr. Sharmendra Singh	Associate Professor, Department of Pharmacology	
3.	Dr. Gaurav Kapil	Assistant Professor, Department of Pharmacology	
4.	Dr. Rajeev Ranjan Sharma	Assistant Professor, Department of Pharmacology	
5.	Dr. Monica Sharma	Professor & Head, Department of Pharmacology, Saharanpur	-
6.	Dr. Anita Pandey	Professor & Head, Department of Microbiology	

(Dr. Surabhi Gupta)
Professor & Head
Department of Pharmacology