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OFFICE OF THE HEAD DEPT. OF MICROBIOLOGY
Subharti Medical College



Recognized by Govt. of India, Ministry of Health & Family Welfare, Govt. Letter No. U.12012/69/96-ME(P)
Website: medical.subharti.org, e-mail: medical@subharti.org, Ph.: 0121-3055000 (Extn: 2118), Telefax: 0121-2439127, 2439067
A constituent college of



SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

Ref No: - SMC/Micro/2022/258

Date: 15.07.2022

To,
The Principal,
Subharti Medical College,
Meerut.

Subject: Permission to hold Board of Studies meeting on 16.07.2022.

Respected Sir,

With reference to letter no. SMC/G/M-60/921 dated 12/07/2022. A meeting of board of studies is scheduled to be held in Department of Microbiology on 16/07/2022. A copy of notice with agenda point is enclosed.

Kindly give permission to hold Board of Studies meeting of Department of Microbiology on 16/07/2022, 11:00 am onwards.

Thanking you

Dr. Anita Pandey
Prof. & Head
Deptt. of Microbiology

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Ref No: - SMC/Micro/2022/258

Date: 15.07.2022

Notice

A meeting of Board of Studies has been scheduled on 16/07/2022 (Saturday) at 11:00 AM in HOD office of the Department of Microbiology.

Agenda of meeting:

1. **Agenda No. 1** : To confirm the minutes of the Board of Studies meeting held on 07.01.2022 .
2. **Agenda No. 2** : To report action taken on the minutes of the Board of Studies meeting held on 07.01.2022 .
3. **Agenda No. 3** : Discussion on Introduction of Value Added Courses.
4. **Agenda No. 4** : Discussion on Programmes for weak students.
5. **Agenda No. 5** : Discussion on Innovation in teaching.
6. **Agenda No. 6** : Discussion on Review of CBME implementation in various phases of MBBS.
7. **Agenda No. 7** : Discussion on ongoing research activities.
8. Any other items with the permission of the Chairperson.

Copy to:

1. Dr. Anita Pandey (Professor & Head, Department of Microbiology , SMC)
2. Dr. Kalpana Chauhan (Professor, Department of Microbiology , SMC)
3. Dr. Priyanka Chaturvedi (Assistant Professor, Department of Microbiology , SMC)
4. Dr. Peetam Singh (Assistant Professor, Department of Microbiology , SMC)
5. Dr. Amit Singh (Tutor, Post PG, Department of Microbiology , SMC)
6. Km. Sangita (Tutor, Department of Microbiology , SMC)
7. Dr. Alsa Gilani (Tutor, Department of Microbiology , SMC)
8. Dr. Prashasti Ajai Kumar (Tutor, Department of Microbiology , SMC)
9. Dr. Surbhi Gupta (Professor & Head, Department of Pharmacology , SMC)
10. Dr. Anil Kumar (Associate Professor, Department of Microbiology, LLRM medical college)
11. Dr. Sonal Jindal (Associate Professor, Department of Microbiology, LLRM medical college)

Dr. Anita Pandey
Prof. & Head
Deptt. of Microbiology

Copy to:

1. The Principal, SMC
2. All the members mentioned above

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Ref No: - SMC/Micro/2022/260

Date: 16.07.2022

Minutes of Meeting of Board of Studies

A meeting of Board of Studies was held on 16.07.2022 at 11:00 AM in HOD office of the Department of Microbiology.

Faculty members attended the meeting:

1. Dr. Anita Pandey *Anita*
2. Dr. Kalpana Chauhan *Kalpana*
3. Dr. Priyanka Chaturvedi *Priyanka*
4. Dr. Peetam Singh *Peetam*
5. Dr. Amit Singh *Amit*
6. Km. Sangita *Sangita*
7. Dr. Alsa Gilani *Alsa*
8. Dr. Prashasti Ajai Kumar *Prashasti*

Internal cognate member attended the meeting:

1. Dr. Surbhi Gupta (Professor and Head, Department of Pharmacology, Department of Microbiology, SMC)

External member attended the meeting:

1. Dr. Anil Kumar (Associate Professor, Department of Microbiology, LLRM medical college)

Alumini attended the meeting:

1. Dr. Sonal Jindal (Associate Professor, Department of Microbiology, LLRM medical college)

At the onset, the Chairperson BOS welcomed all the members and thanked outside expert for sparing their time. The items were taken up as per agenda.

1. **Agenda 1** : To confirm the minutes of the Board of Studies meeting held on 07.01.2022.
(The members confirmed the minutes)
2. **Agenda 2** : To report action taken on the minutes of the Board of Studies meeting held on 07.01.2022.
(The members noted the action taken)
3. **Agenda 3** : Discussion on the introduction of value added courses. (Annexure-I)
4. **Agenda 4** : Discussion on Programmes for weak students. (Annexure-II)
5. **Agenda 5** : Discussion on Innovation in teaching. (Annexure-III)
6. **Agenda 6** : Discussion on Review of CBME implementation in various phases of MBBS
(Annexure-IV)
7. **Agenda 7** : Discussion on ongoing research activity (Annexure-V)
8. No any items with the permission of the Chairperson.

Anita
Dr. Anita Pandey
Prof. & Head
Deptt. of Microbiology

Copy to:

1. The Principal, SMC
2. All the members mentioned above

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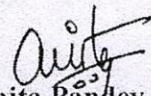
Ref No: - SMC/Micro/2022/268

Date: 16.07.2022

Action Taken Report (ATR)

ATR on minutes of meeting held on 07.10.2022 at 11:00 am in the HOD office in the Department of Microbiology.

| S. No. | Agenda Item | Decision | Outcome/Result |
|--------|--|---|----------------|
| 1 | Confirmation of last board of studies meeting held on 07.01.2022 | The members Confirmed the minutes | -- |
| 2 | ATR of previous minutes of meeting held on 07.01.2022 | The members noted the action taken | -- |
| 3 | Discussion on names of thesis evaluator & panel of external examiner for Ph.D. scholar | All members of committee reviewed the thesis evaluator & panel of external examiner for Ph.D. scholar | Approved |
| 4 | Discussion on names of internal thesis evaluator for M.Sc. Medical Microbiology. | All members of committee finalized the internal thesis evaluator for M.Sc. Medical Microbiology. | Approved |
| 5 | Discussion on names of external & internal examiner for MBBS supple examination. | All members of committee finalized the external & internal examiner for MBBS supple examination. | Approved |


 Dr. Anita Pandey
 Prof. & Head
 Deptt. of Microbiology

Copy to:

- 3. The Principal, SMC
- 4. All the members mentioned above