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**Office of the Head, Dept. of Anatomy**  
**SUBHARTI MEDICAL COLLEGE**  
**SWAMI VIVEKANAND SUBHARTI UNIVERSITY**



SUBHARTI PURAM, N.H. 58, DELHI-HARIDWAR, BY PASS ROAD, MEERUT. PIN-251  
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Date:- 18/07/22

No. Ana/3618 /2022

NOTICE

There is meeting of Board of Studies on 19/07/22 in the room of undersigned at 12:00 pm. All members of Board of studies are requested to attend, The agenda of the meeting is:-

**Agenda of Meeting:-**

1. To discuss the methods for the improvement of slow learners
2. To develop understanding and better work culture among demonstrators
3. To discuss the methods to make the subjects more interesting for undergraduates
4. To review the CBME implementation in phase 1 of MBBS
5. To discuss ongoing research activities

(Dr. Satyam Khare)  
Professor & Head  
Department of Anatomy

**Copy to:-**

1. The Principal, SMC
2. Dr. Satyam Khare (Chairperson- Professor & Head, Department of Anatomy, SMC)
3. Dr. Shilpi Jain (Professor, Department of Anatomy, SMC)
4. Dr. Alok Tripathi Tripathi (Associate Professor, Department of Anatomy, SMC)
5. Dr. R.K. Kauslik (Associate Professor, Department of Anatomy, SMC)
6. Dr. Shobhit Raizaday (Assistant Professor, Department of Anatomy, SMC)
7. Dr. Pooja Dawai, Assistant Professor, Dept. of Anatomy, SMC
8. External expert (Dr. Priti Sinha, Professor & Head, LLRM, Medical College, Meerut)
9. Dr. Kamal Swaran (Professor, Department of Orthopedics, SMC)
10. Dr. Antima Gupta, Associate Professor, LLRM Medical College, Meerut





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Date:- 19/07/22

No. Ana/3619 /2022

Minutes for Meeting of Board of Studies held on 19/07/22.

A Meeting of Board of Studies was held on 19/07/22 at 12:00 pm in the office of the Professor & Head, Department of Anatomy.

Following members attended the meeting.

S. No	Name of Faculty	Designation	Signature
1	Dr. Satyam Khare	Chairman, (Professor & Head)	
2	Dr. Shilpi Jain	Member (Professor)	
3	Dr. Alok Tripathi	Member (Associate Professor)	
4	Dr. R.K. Kaushik	Member (Associate Professor)	
5	Dr. Shobhit Raizaday	Member (Assistant Professor)	
6	Dr. Pooja Dawani	Member (Assistant Professor)	
7	Dr. Kamal Swaran	Internal cognate Member (Professor, Orthopaedics Dept.)	
8	Dr. Priti Sinha	External Member (Professor & Head, LLRM, Med. College)	
9	Dr. Antima Gupta	Alumini (Associate Professor, LLRM, Med. College)	

At the onset, the Chairperson BoS welcomed all the members and Dr. Kamal Swaran for sparing their time. The items were taken up as per agenda.

- 1 Dr. Satyam Khare instructed to prepare a schedule of remedial classes for slow learners
- 2 All members decided to ensure uniform distribution of work among demonstrators to develop better work culture
- 3 To improve teaching, it was decided to incorporate smart board teaching in lectures and discussion of clinical problems in dissection hall
- 4 All members agreed that CBME implementation in curriculum was satisfactory
- 5 Dr. Alok Tripathi and Dr. Pooja Dawani told that they have submitted their research papers in international journals and all faculty members told that they are working on new research topics.

(Dr. Satyam Khare)  
Professor & Head  
Department of Anatomy





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No. Ana/3621/2022

Date:- 20/07/22

To,

The Principal  
Subharti Medical College  
Meerut

Respected Sir,

The Meeting of Board of Studies of Anatomy was held on 19/07/22 along with the members of the board namely:-

1. Dr. Satyam Khare (Chairperson- Professor & Head, Department of Anatomy, SMC)
2. Dr. Shilpi Jain (Member – (Professor, Department of Anatomy, SMC)
3. Dr. Alok Tripathi Tripathi (Member - Associate Professor, Department of Anatomy, SMC)
4. Dr. R.K. Kaushik (Member - Associate Professor, Department of Anatomy, SMC)
5. Dr. Shobhit Raizaday (Member – Assistant Professor, Department of Anatomy, SMC)
6. Dr. Pooja Dawani (Member - Assistant Professor, Department of Anatomy, SMC)
7. Dr. Kamal Swaran (Internal cognate member, Professor, Dept. of Orthopedics, SMC)
8. Dr. Priti Sinha, (External Member - Professor & Head, Dept. of Anatomy, LLRM Med. College)
9. Dr. Antima Gupta (Alumini – Associate Professor, LLRM, Med. College)

The details of the meeting are attached herewith.

Thanking You

Yours Sincerely

(Dr. Satyam Khare)  
Professor & Head  
Department of Anatomy





Office of the Head, Dept. of Anatomy  
SUBHARTI MEDICAL COLLEGE  
SWAMI VIVEKANAND SUBHARTI UNIVERSITY



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Date:- 15/07/22

No. Ana/ 3612 /2022

To,  
The Principal  
Subharti Medical College  
Meerut

Subject:- Permission to hold Board of Studies meeting on 19/07/22.

Sir,

Kindly give permission to hold Board of Studies meeting of department of Anatomy on 19/07/22 at 12:00noon onwards.

**Agenda of Meeting:-**

1. To discuss the methods for the improvement of slow learners
2. To develop understanding and better work culture among demonstrators
3. To discuss the methods to make the subjects more interesting for undergraduates
4. To review the CBME implementation in phase 1 of MBBS
5. To discuss ongoing research activities

**Member of Board of Studies:-**

**Faculty members:-**

1. Dr. Satyam Khare (Chairperson- Professor & Head, Department of Anatomy, SMC)
2. Dr. Shilpi Jain (Professor – Department of Anatomy, SMC)
3. Dr. Alok Tripathi Tripathi (Associate Professor, Department of Anatomy, SMC)
4. Dr. R.K. Kaushik (Associate Professor, Department of Anatomy, SMC)
5. Dr. Shobhit Raizaday (Assistant Professor, Department of Anatomy, SMC)
6. Dr. Pooja Dawani (Assistant Professor, Department of Anatomy, SMC)

**Internal cognate member:-**

1. Dr. Kamal Swaran (Professor, Department of Orthopedics , SMC)

**External Member:-**

1. Dr. Priti Sinha, Professor & Head, LLRM, Medical College, Meerut

**Alumini:-**

1. Dr. Antima Gupta, Associate Professor, LLRM Medical College, Meerut

Thanking You

Yours Sincerely

(Dr. Satyam Khare)  
Professor & Head  
Department of Anatomy