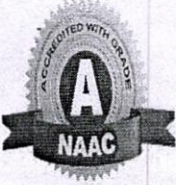




Office of the Head, Dept. of Anatomy
SUBHARTI MEDICAL COLLEGE
SWAMI VIVEKANAND SUBHARTI UNIVERSITY



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No. Ana/ /2023
3780

Date:- 04/02/23

To,

The Principal
Subharti Medical College
Meerut

Subject:- Permission to hold Board of Studies meeting on 08/02/23.

Respected Sir,

Kindly give permission to hold Board of Studies meeting of department of Anatomy on 08/02/23 at 12:00noon onwards.

Agenda of Meeting:-

1. To fill the lacunae in department observed in NMC inspection held in January 2023.
2. To order histological slides from Kasturba Medical college Manipal.
3. To prepare new museum specimens from dissected cadavers.

Member of Board of Studies:-

1. Dr. Satyam Khare (Chairperson- Professor & Head, Department of Anatomy, SMC)
2. Dr. Shilpi Jain (Professor – Department of Anatomy, SMC)
3. Dr. Alok Tripathi Tripathi (Professor, Department of Anatomy, SMC)
4. Dr. R.K. Kaushik (Associate Professor, Department of Anatomy, SMC)
5. Dr. Pooja Dawani (Assistant Professor, Department of Anatomy, SMC)
6. Dr. Shobhit Raizaday,(Assistant Professor, Department of Anatomy, SMC)
7. Dr. Kamal Swaran (Professor, Department of Orthopedics , SMC)

External:-

- 1 External cognate member (Dr. Priti Sinha, LLRM, Medical College, Meerut)

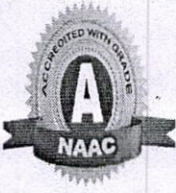
Thanking You

Yours Sincerely

Shilpi
for (Dr. Satyam Khare)
Professor & Head
Department of Anatomy



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No. Ana/3182/2023

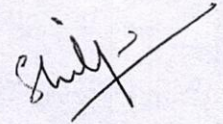
Date:- 06/02/23

NOTICE

There is meeting of Board of Studies on 8/02/23 in the room of undersigned at 12:00 pm. All members of Board of studies are requested to attend, The agenda of the meeting is:-

Agenda of Meeting:-

1. To fill the lacunae in department observed in NMC inspection held in January 2023.
2. To order histological slides from Kasturba Medical college Manipal.
3. To prepare new museum specimens from dissected cadavers

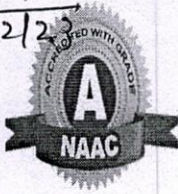
for 
(Dr. Satyam Khare)
Professor & Head
Department of Anatomy

Copy to:-

1. Dr. Satyam Khare (Chairperson- Professor & Head, Department of Anatomy, SMC)
2. Dr. Shilpi Jain (Professor – Department of Anatomy, SMC)
3. Dr. Alok Tripathi Tripathi (Professor, Department of Anatomy, SMC)
4. Dr. R.K. Kaushik (Associate Professor, Department of Anatomy, SMC)
5. Dr. Pooja Dawani (Assistant Professor, Department of Anatomy, SMC)
6. Dr. Shobhit Raizaday, (Assistant Professor, Department of Anatomy, SMC)
7. Dr. Kamal Swarn (Professor, Department of Orthopedics, SMC)
8. Dr. Priti Sinha (Professor & Head, Dept. of Anatomy, LLRM, Medical College)



Office of the Head, Dept. of Anatomy ⁸⁰⁷ 22/2/23
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No. Ana/3794 /2023

Date:- 15/02/23

To,

The Principal
Subharti Medical College
Meerut

Respected Sir,

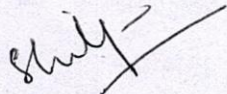
The Meeting of Board of Studies of Anatomy was held on 08/02/23 along with the members of the board namely:-

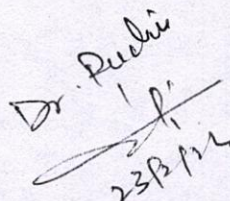
1. Dr. Satyam Khare (Chairperson- Professor & Head, Department of Anatomy, SMC)
2. Dr. Shilpi Jain (Professor – Department of Anatomy, SMC)
3. Dr. Alok Tripathi Tripathi (Professor, Department of Anatomy, SMC)
4. Dr. R.K. Kaushik (Associate Professor, Department of Anatomy, SMC)
5. Dr. Pooja Dawani (Assistant Professor, Department of Anatomy, SMC)
6. Dr. Shobhit Raizaday,(Assistant Professor, Department of Anatomy, SMC)
7. Dr. Kamal Swarn (Professor, Department of Orthopedics , SMC)

The details of the meeting are attached herewith.

Thanking You

Yours Sincerely


for (Dr. Satyam Khare)
Professor & Head
Department of Anatomy


Dr. Pooja
23/2/23



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Date:- 10/02/23

No. Ana/3787 /2023

Minutes for Meeting of Academic Council/Faculty Board/Board of studies/QEWC/other committees held on 08/02/23.

A Meeting of Board of Studies was held on 08/02/23 at 12:00 pm in the office of the Professor & Head Department of Anatomy.

Following members attended the meeting.

| S. No | Name of Faculty | Designation | Signature |
|-------|----------------------|---|-----------|
| 1 | Dr. Satyam Khare | Chairman, (Professor & Head) | |
| 2 | Dr. Shilpi Jain | Member (Professor) | |
| 3 | Dr. Alok Tripathi | Member (Professor) | |
| 4 | Dr. R.K. Kaushik | Member (Associate Professor) | |
| 5 | Dr. Pooja Dawani | Member (Assistant Professor) | |
| 6 | Dr. Shobhit Raizaday | Member (Assistant Professor) | |
| 7 | Dr. Kamal Swarn | Internal cognate Member (Professor, Orthopaedics Dept.) | |

Following members were not able to mark their presence for meeting

| S. No | Name of Faculty | Designation |
|-------|-----------------|---|
| 1 | Dr. Priti Sinha | Professor & Head, LLRM, Medical College, Meerut |

Agenda Item no. 1

Agends. Lacunae in department observed in recent NMC inspection

Discussion:- There was lack of projectors in demonstration rooms and there were few ultrasound and CT images in radiological anatomy section of museum

Resolution:- Dr. Satyam Khare asked members to ensure the installation of projectors in demonstrations room He also instructed to add more ultrasound and CT images in radiological anatomy section of museum

Agenda Item no. 2

Agends. Scarcity of histological slides in the histology lab

Discussion:- A list of slides available in the department was prepared

Resolution:- Dr. Shilpi Jain asked Dr. Shobhit Raizaday to place the order of histological slides from KMC, Manipal

Agenda Item no. 3

Agends:- Inadequate soft tissue specimens in the department

Discussion:- The dissected cadavers were taken out and inspected for any possible specimens that can be prepared from them

Resolution:- Dr. Alok Tripathi and Dr. Pooja Dawani were instructed to prepare new museum specimens from dissected cadavers



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No. Ana/ 3787 /2023

Date:- 10/02/23

| | |
|--|-----------------------------|
| Action to be taken by | 10 th April 2023 |
| Timeline to complete the assigned task | 2 Months |

Shulpi
10/2/23

Sign of Member Secretary

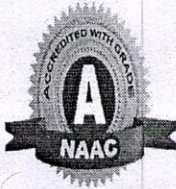
[Signature]
10/2/23

Sign and stamp of Chairman

Date:- 10/02/23



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No. Ana/3789/2023

Date:- 15/02/2023

ATR on Minutes of Meeting held on 25/04/22.

| S. No. | Agenda Item | Decision | Outcome/Result |
|----------|-----------------------------|---|-------------------------------------|
| Agenda-1 | Confirmation of previous MM | N.A. | N.A. |
| Agenda-2 | ATR of previous MM | 1 No deficiency in reagents or instruments were found in various labs 2 The list of examiners for MBBS, BDS, BNYS, BPT, were finalized and exams were conducted accordingly 3 The family adoption programme was started for 1 st year MBBS students (2021 batch) from 26 th April 2022. | All members agreed to the decision. |

Satyam Khare
for (Dr. Satyam Khare)
Professor & Head
Department of Anatomy

Copy to:-

1. The Principal SMC