



Subharti Medical College

Recognized by Govt. of India, Ministry of Health & Family Welfare, Govt. Letter No. U.12012/69/96-ME(P)
Website: medical.subharti.org, e-mail: medical@subharti.org, Ph.: 0121-3055000 (Extn: 3167), Telefax: 0121-2439127, 2439067
A constituent college of



SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

Office of the : Dept. of Anaesthesiology & Critical Care

Ref. No.: Anaes./CSSH/2022/615

Dated :- 18-07-2022

To,

The Principal & Dean,
S.M.C., Meerut.

Minutes for Meeting of Board of Studies held on 18-07-2022.

A meeting of Board of Studies was held on 18-07-2022 at 09:00 AM in the office of the HOD.

Following members attended the meeting

1. Dr. Bhawana Rastogi, Professor & Head - In Chair
2. Dr. Salony Agarwal, Professor
3. Dr. (Brig.) H.S. Minhas, Associate Professor
4. Dr. Manoranjan Kr. Bansal, Associate Professor
5. Dr. Vasundhera Tyagi, Assistant Professor
6. Dr. Situ, Assistant Professor
7. Dr. Sandeep Kumar, Assistant Professor

At the onset, the Chairperson BoS welcomed all the members and thanked Dr. Azka Zuberi, Dr. Avinash Rastogi, Dr. Ivesh Singh outside experts, internal cognate member & alumni for sparing their time. The items were taken up as per agenda.

Meeting is planned with following agenda.

Agenda- 01

Discussion on programmes for weak students. It was discussed among faculty members that not only remedial classes but some extra postings and practical hands on should also be included in the programme for upliftment of weak students.

Agenda- 02

Discussion on how to develop understanding & better work culture among junior resident. It was decided that both junior and senior batches will be separately counseled at regular intervals so that a congenial and healthy working environment is created in department hence leading to better performance of post graduate students.

Agenda - 03

Discussion on progress of ongoing research activities. It was discussed among faculty members that two monthly assessment of research activity should be done at department level over and above institutional assessment.

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Office of the : Dept. of Anaesthesiology & Critical Care

Ref. No.: Anaes/CSSH/2022/605(1)

Dated :- 14-07-2022

To,

**The Principal & Dean,
S.M.C., Meerut.**

Sir,

Kindly grant permission to following Board Member to attend the Board of Studies Meeting planned on 18-07-2022.

1. Dr. Bhawana Rastogi, Professor & Head - In Chair
2. Dr. Salony Agarwal, Professor
3. Dr. (Brig.) H.S. Minhas, Associate Professor
4. Dr. Manoranjan Kr. Bansal, Associate Professor
5. Dr. Vasundhera Tyagi, Assistant Professor
6. Dr. Situ, Assistant Professor
7. Dr. Sandeep Kumar, Assistant Professor
8. Dr. Neha Jaiswal, Assistant Professor

One Outside Expert **Dr. Azka Zuberi**, One Internal Cognate Member **Dr. Avinash Rastogi**, One Alumni **Dr. Ivesh Singh**.

(Dr. Bhawana Rastogi)
Professor & Head
Dept. of Anaesthesiology & Critical Care



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Agenda - 04

Discussion on purchase of new Portable Ultrasound Machine. It was discussed due to the increased usage of ultrasound guided procedure (which being more precise are now preferred for patient safety) an extra machine is required in the department.

Circulate To :-

All BoS Members, Dept. of Anaesthesiology, S.M.C., Meerut.

(Dr. Bhawana Rastogi)
Professor & Head

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Office of the : Dept. of Anaesthesiology & Critical Care

Ref. No.: Anaes./CSSH/2022/ 6150

Dated :- 18-07-2022

ATTENDANCE SHEET

Board of Studies Meeting held on 18-07-2022

S.No.	Name	Designation	Signature
1.	Dr. Bhawana Rastogi	Professor & Head	
2.	Dr. Azka Zuberi	Outside Expert	
3.	Dr. Avinash Rastogi	Internal Cognate Member	
4.	Dr. Ivesh Singh	Alumni	
5.	Dr. Salony Agarwal	Professor	
6.	Dr. (Brig.) H.S. Minhas	Associate Professor	
7.	Dr. Manoranjan Kr. Bansal	Associate Professor	
8.	Dr. Vasundhara Tyagi	Assistant Professor	
9.	Dr. Situ	Assistant Professor	
10.	Dr. Sandeep Kumar	Assistant Professor	
11.	Dr. Neha Jaiswal	Assistant Professor	

(Dr. Bhawana Rastogi)
Professor & Head

Dept. of Anaesthesiology & Critical Care



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Office of the : Dept. of Anaesthesiology & Critical Care

Ref. No.: Anaes./CSSH/2022/604(1)

Dated :- 13-07-2022

NOTICE Board of Studies Meeting

This is for the information of all the faculty members that a meeting of "Board of Studies" is planned on 18-07-2022, Monday at 09:00 AM in the office of the HOD, Dept. of Anaesthesiology, Subharti Medical College, Meerut. All are requested to attend.

Meeting is planned with following agenda.

Agenda- 01

Discussion on programmes for weak students.

Agenda- 02

Discussion on how to develop understanding & better work culture among junior resident.

Agenda - 03

Discussion on progress of ongoing research activities.

Agenda - 04

Discussion on purchase of new Portable Ultrasound Machine.

Copy To :-

1. The Registrar, S.V.S.U., Meerut.
2. The Principal, S.M.C., Meerut.
3. Dr. Azka Zuberi, External Member, Associate Professor, Dept. of Anaesthesiology, Muzaffarnagar Medical College Muzaffarnagar.
4. Dr. Avinash Rastogi, Internal cognate member, Professor, Dept. of Orthopedics, S.M.C., Meerut.
5. Dr. Ivesh Singh, Alumni
6. All BoS Members, Dept. of Anaesthesiology, S.M.C., Meerut.

(Dr. Bhawana Rastogi)

Professor & Head

Dept. of Anaesthesiology & Critical Care



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Office of the : Dept. of Anaesthesiology & Critical Care

Ref. No.: Anaes./CSSH/2022/600(1)

Dated :- 12-07-2022

Action Taken Report (ATR)

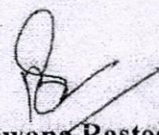
Last Board of Studies Meeting

ATR on minutes of Board of Studies meeting held on 04-04-2022, Monday, in the HOD Office, Dept. of Anaesthesiology & Critical Care, Subharti Medical College, Meerut.

S. No.	Agenda Item	Decision	Outcome/Result
<u>Agenda-01</u>	Confirmation of last BoS Meeting held on 04-04-2022.	Confirmed	Accepted
<u>Agenda-02</u>	Discussion on reframing of ICU protocols with special reference to fluid resuscitation use of inotropes, mechanical ventilation, use of sedation analgesia and muscle relaxant etc.	SOP was discussed & finalized.	SOP was created and sent to Principal Office for approval.
<u>Agenda-03</u>	Discussion on treatment and management of common emergencies faced by our department.	Common emergencies faced by department were discussed and finalized.	Formation of SOP is under process.
<u>Agenda-04</u>	Discussion on development of certified short course of BLS training.	Course was discussed and prepared. Permission to conduct the course was taken from Principal Office.	Course is ongoing since month of April 2022.
<u>Agenda-05</u>	Discussion on purchase Bi-Pap Machine for Post Operative Care Unit in OT.	Demand was forwarded to Central Store.	Bi-Pap Machine was Purchased and received in OT.

Copy To :-

1. The Principal, S.M.Ct, Meerut.


(Dr. Bhawana Rastogi)
Professor & Head