



# Subharti Medical College

Recognized by Govt. of India, Ministry of Health & Family Welfare, Govt. Letter No. U.12012/69/96-ME(P)  
Website: medical.subharti.org, e-mail: medical@subharti.org, Ph.: 0121-3055000 (Extn: 3167), Telefax: 0121-2439127, 2439067  
A constituent college of



## SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

Office of the : Dept. of Anaesthesiology & Critical Care

Ref. No.: Anaes./CSSH/2023/159

Dated :- 13-02-2023

### NOTICE Board of Studies Meeting

This is for the information of all the faculty members that a meeting of "Board of Studies" is planned on 16-02-2023, Thursday at 02:00 PM in the Dept. of Anaesthesiology & Critical Care, 2<sup>nd</sup> Floor Hospital Building Meeting Hall. All are requested to attend.

#### Meeting is planned with following agenda.

##### Agenda- 01

Starting a course on Endotracheal Intubation Training.

##### Agenda- 02


Starting ALPT (ACLS) Course

##### Agenda - 03

Starting Mechanical Ventilation.

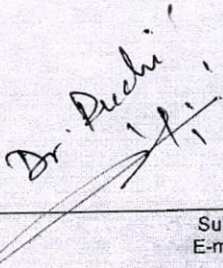
#### Copy To :-

1. The Registrar, S.V.S.U., Meerut.
2. The Principal, S.M.C., Meerut.
3. All BoS Members, Dept. of Anaesthesiology, S.M.C., Meerut.

  
(Dr. Bhawana Rastogi)

Professor & Head

Dept. of Anaesthesiology & Critical Care

  
Dr. Puchi



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### Office of the : Dept. of Anaesthesiology & Critical Care

Ref. No.: Anaes./CSSH/2023/110

Dated :- 16-02-2023

### Minutes of Meeting of Board of Studies Committee held on 16/02/2023

Meeting was held in Department of Anaesthesiology & Critical Care, 2<sup>nd</sup> Floor, Hospital Building Meeting Hall on 16-02-2023 at 02:00PM.

#### The following members were present during the meeting:

1. Dr. Bhawana Rastogi, Professor & Head
2. Dr. (Brig.) H.S. Minhas, Associate Professor
3. Dr. Manoranjan Kr. Bansal, Associate Professor
4. Dr. Vasundhera Tyagi, Assistant Professor
5. Dr. Sandeep Kumar, Assistant Professor
6. Dr. Neha Jaiswal, Assistant Professor
7. Dr. Naqeeb Hassan, Assistant Professor
8. Dr. Subia Zafreen, Assistant Professor

#### Following members were not able to mark their presence for meeting:

1. Dr. Salony Agarwal, Professor
2. Dr. Situ, Assistant Professor

Chairperson welcomed all the members and thanked them for taking out time for the meeting.

#### The following agendas were discussed during the meeting:

1. **Agenda Item No.: 1.** Starting a course on Endotracheal Intubation Training.

**Agenda:** Starting a course on Endotracheal Intubation Training

**Discussion:** A complete set of lectures which will be taught in the course were discussed and finalized. Videos and hands on training module were also discussed and finalized.

**Resolution:** Permission of starting the course which was seeked from Principal Office was also received.

Action to be taken by	Dr. Bhawana Rastogi Dr. Neha Jaiswal
Timeline to complete the assigned task	March 2023

Contd.....2



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### 2. Agenda Item No.: 2. Starting ALPT (ACLS) Course.

**Agenda:** Starting ALPT (ACLS) Course.

**Discussion:** ALPT Manual Booklet was finalized and video preparation to be done for the course was also discussed and deputed to Dr. Salony Agarwal, Professor and permission for starting the course is to be sought from Principal Office.

**Resolution:** Awaited.

Action to be taken by	Dr. Bhawana Rastogi, Professor & Head Dr. Salony Agarwal, Professor
Timeline to complete the assigned task	April 2023

### 3. Agenda Item No.: 3. Starting Mechanical Ventilation.

**Agenda:** Starting Mechanical Ventilation.

**Discussion:** List of lectures was finalized for the course and distributed to respective faculty members one month time was sought by faculty member to prepare the same. Further discussion on the same was proposed after preparation of the lectures.

**Resolution:** Awaited.

Action to be taken by	Dr. Bhawana Rastogi, Professor & Head & All the Faculty Members
Timeline to complete the assigned task	July 2023

Sign of Member Secretary

*Manoj*

Sign and Stamp of Chairman

Dr. BHAWANA RASTOGI  
Prof. & Head  
Dept. of Anaesthesiology  
Subharti Medical College & Hospital  
Meerut, U.P.



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### Office of the : Dept. of Anaesthesiology & Critical Care

Ref. No.: Anaes./CSSH/2023/.....

Dated :- 16-02-2023

### Action Taken Report of the meeting of Board of Studies committees held on 18/07/2022

Last BOS Meeting on 18-07-2022 at 09:00AM in the Office of the HOD, Dept. of Anaesthesiology, Subharti Medical College, Meerut and minutes of meeting were circulated on 18-07-2022.

The detail of the action taken on the agendas of meeting is as follows:

Agenda Item No.	Agenda	Resolution	Assigned Task and timeline	Task Completed on	Remark
1	Discussion on programmes for weak students	Schedule for more hands on training and discussion of real time situations was prepared.	To be continued along with the routine teaching session	Task started on 20-08-2022 and to be continued for benefit of weaker students.	
2	Discussion on how to develop understanding & better work culture among junior resident	SOP's for functioning of PG's was prepared and released.	To be continued	Task completed on 14-01-2023.	
3	Discussion on progress of ongoing research activities	CTRI registration of all the ongoing thesis and studies in the department was made compulsory to improve research quality	Ongoing CTRI registration	To be continued	
4	Discussion on purchase of new Portable Ultrasound Machine	Model is discussed and finalized with higher authorities	Yet to be completed	--	

Sign of Member Secretary

Sign and Stamp of Chairman

Dr. BHAWANA RASTOGI

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