



Raja Kunwar Singh
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Faculty of Arts & Social Science

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SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)



Office of the HOD


Ref. No.: FASS/DLIS/2021/376

Dated: 23/01/2021

Board of Studies Meeting Notice

A meeting of Board of Studies has been scheduled on 30/01/2021 at 02:00 PM in the office of the undersigned. Following are agenda items for the same.

1. **Agenda Item No. 1:** To confirm the minutes of the Board of Studies meeting held on 31/07/2020. (Annexure-1)
2. **Agenda Item No. 2:** To report action taken on the minutes of Board of Studies held on 31/07/2020. (Annexure-2)
3. **Agenda Item No. 3:** To ratify the time table and allocation of the course/subjects to the faculty members. (Annexure-3)
4. **Agenda Item No. 4:** To consider the list of external examiners for the theory & practical examinations. (Annexure-4)
5. **Agenda Item No. 5:** To establishment of museum in the department. (Annexure-5)
6. **Agenda Item No. 6:** To establishment of ICT Lab in the department. (Annexure-6)
7. Any other items with the permission of the chairman.


(Dr. Sudhir Tyagi)

Head

Copy to:

1. Dr. Javed Khan – Member (Associate Professor, DLIS, SVSU)
2. Dr. Sapna Sharma – Member (Assistant Professor, DLIS, SVSU)
3. Dr. J. A. Siddiqui – External Expert
Coordinator, DLIS/Deputy Librarian, CCS University, Meerut
4. Dr. Deepak Sharma – External Expert
Asst. Professor, DLIS, M.M. College, Modinagar
5. Dr. Shiva Kannoja – External Expert (Deputy Librarian, JNU, New Delhi)
6. Ms. Pinki Sharma – Alumni

HEAD
Deptt. of Library and Inf.Sc.
S. V. Subharti University
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Office of the HOD

Ref. No.: FASS/DLIS/2021/ 388

Dated: 01/02/2021

Minutes for Meeting of Board of Studies

A meeting of Board of Studies was held on 30/01/2021 at 02:00 PM in the office of the undersigned.

Following members attended the meeting:

1. Dr. Sudhir Tyagi – Chairman
Head, Department of Library & Information Science
2. Dr. Javed Khan – Member
Associate Professor, Department of Library & Information Science
3. Dr. Sapna Sharma – Member
Assistant Professor, Department of Library & Information Science
4. Dr. J. A. Siddiqui – External Expert
Coordinator, Dept. of Library & Info. Sci./Deputy Librarian, CCS University, Meerut
5. Dr. Deepak Sharma – External Expert
Asst. Professor, Dept. of Library & Info. Sci., M.M. College, Modinagar
6. Dr. Shiva Kannoja – External Expert
Deputy Librarian, JNU, New Delhi
7. Ms. Pinki Sharma – Alumni

At the onset, the Chairperson BoS welcomed all the members and thanked outside experts for sparing their time. The items were taken up as per agenda.

1. **Agenda Item No. 1:** *To confirm the minutes of the Board of Studies meeting held on 31/07/2020.*

Discussion and Resolution: The member confirmed the minutes.

2. **Agenda Item No. 2:** *To report action taken on the minutes of Board of Studies held on 31/07/2020.*

Discussion and Resolution: The members noted the action taken.

3. **Agenda Item No. 3:** *To ratify the time table and allocation of the course/subjects to the faculty members.*

Discussion and Resolution: The board prepared time table and considered allotment of course/subjects as per specialization of available faculty members.

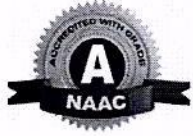


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4. **Agenda Item No. 4:** *To consider the list of external examiners for the theory & practical examinations.*


Discussion and Resolution: The board consider the proposed list of external examiners of BLIS & MLIS programme for theory and practical examinations.

5. **Agenda Item No. 5:** *To establishment of museum in the department.*

Discussion and Resolution: All members agreed to establish museum for the purpose of collection, preservation, interpretation, and display objects of knowledge and scientific significance for the study and education of the students.

6. **Agenda Item No. 6:** *To establishment of ICT Lab in the department.*

Discussion and Resolution: The board unanimously agreed to establishment of new ICT Lab equipped with modern ICT Tools and Integrated Library Management Softwares to train students.


(Dr. Sudhir Tyagi)





Head
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Deptt. of Library and Inf.Sc.
S. V. Subharti University
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Attendance Sheet

Meeting of Board of Study

Date: 30/01/2021 (Saturday)

Venue: Department of Library & Information Science

S. No.	Name		Signature
1.	Dr. Sudhir Tyagi, Head	Chairman	
2.	Dr. Javed Khan, Associate Professor	Member	
3.	Dr. Sapna Sharma, Assistant Professor	Member	
4.	Dr. J. A. Siddiqui, Coordinator, Dept. of Library & Information Science, CCS University, Meerut	External Expert	—
5.	Dr. Deepak Sharma, Assistant Professor, Dept. of Library & Information Science, MM College, Modinagar, Ghaziabad	External Expert	
6.	Dr. Shiva Kannoja, Deputy Librarian, JNU, Delhi	External Expert	—
7.	Ms. Pinki Sharma, MLIS Student	Alumni	—

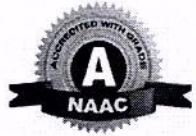


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Office of the HOD


Ref. No.: FASS/DLIS/2021/430

Date: 01/07/2021

Action Taken Report

The meeting of Board of studies was held on 30/01/2021. The Action taken on the agendas discussed are given below:

Agenda Item	Decision/Recommendation	Action Taken
To confirm the minutes of the Board of Studies meeting held on 31/07/2020.	Minutes confirmed	No action required
To report action taken on the minutes of Board of Studies held on 31/07/2020.	Members present noted the action taken	Report prepared and submitted
To ratify the time table and allocation of the course/subjects to the faculty members	List of courses/subjects are distributed among the faculty members	Implemented
To consider the list of external examiners for the theory & practical examinations	List forwarded to COE	No action required
To establishment of museum in the department	Must be Established to more educate the students	To be Implemented
To establishment of ICT Lab in the department	Establishment of new ICT Lab equipped with modern ICT Tools and Integrated Library Management Softwares to train students	To be Implemented


(Dr. Sudhir Tyagi)

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