



Raja Kunwar Singh
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SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)



Office of the HOD

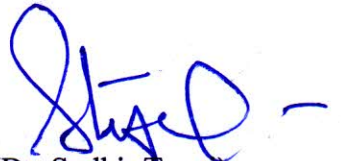
Ref. No.: FASS/DLIS/2022/540

Dated: 24/01/2022

Board of Studies Meeting Notice

A meeting of Board of Studies has been scheduled on 29/01/2022 at 10:00 AM in the office of the undersigned. Following are agenda items for the same.

1. **Agenda Item No. 1:** To confirm the minutes of the Board of Studies meeting held on 15/07/2021. (Annexure-1)
2. **Agenda Item No. 2:** To report action taken on the minutes of Board of Studies held on 15/07/2021. (Annexure-2)
3. **Agenda Item No. 3:** To ratify the time table and allocation of the course/subjects to the faculty members. (Annexure-3)
4. **Agenda Item No. 4:** To consider the list of external examiners for the theory & practical examinations. (Annexure-4)
5. **Agenda Item No. 5:** Procurement of books as recommended in new curriculum for BLIS & MLIS. (Annexure-5)
6. **Agenda Item No. 6:** To approve the plan of academic activities for the second semester 2021-22. (Annexure-6)
7. **Agenda Item No. 7:** To organise seven days online workshop on "Library Automation" to train students and staff members. (Annexure-7).
8. Any other items with the permission of the chairman.


(Dr. Sudhir Tyagi)

Head

HEAD

Dept. of Library and Inf. Sc.
S. V. Subharti University
MEERUT

Copy to:

1. Dr. Javed Khan – Member (Associate Professor, DLIS, SVSU)
2. Dr. Sapna Sharma – Member (Assistant Professor, DLIS, SVSU)
3. Dr. Alpana – Member (Assistant Professor, DLIS, SVSU)
4. Dr. J. A. Siddiqui – External Expert
Coordinator, DLIS/Deputy Librarian, CCS University, Meerut
5. Dr. Deepak Sharma – External Expert
Asst. Professor, DLIS, M.M. College, Modinagar
6. Dr. Shiva Kannoja – External Expert (Deputy Librarian, JNU, New Delhi)



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Ref. No.: FASS/DLIS/2022/ 543

Dated: 31/01/2022

Minutes for Meeting of Board of Studies

A meeting of Board of Studies was held on 29/01/2022 at 10:00 AM in the office of the undersigned.

Following members attended the meeting:

1. Dr. Sudhir Tyagi – Chairman
Head, Department of Library & Information Science
2. Dr. Javed Khan – Member
Associate Professor, Department of Library & Information Science
3. Dr. Sapna Sharma – Member
Assistant Professor, Department of Library & Information Science
4. Dr. Alpana – Member
Assistant Professor, Department of Library & Information Science
5. Dr. J. A. Siddiqui – External Expert
Coordinator, Dept. of Library & Info. Sci./Deputy Librarian, CCS University, Meerut
6. Dr. Deepak Sharma – External Expert
Asst. Professor, Dept. of Library & Info. Sci., M.M. College, Modinagar
7. Dr. Shiva Kannoja – External Expert
Deputy Librarian, JNU, New Delhi

At the onset, the Chairperson BoS welcomed all the members and thanked outside experts for sparing their time. The items were taken up as per agenda.

1. **Agenda Item No. 1:** *To confirm the minutes of the Board of Studies meeting held on 15/07/2021.*
Discussion and Resolution: The member confirmed the minutes.
2. **Agenda Item No. 2:** *To report action taken on the minutes of Board of Studies held on 15/07/2021.*
Discussion and Resolution: The members noted the action taken.
3. **Agenda Item No. 3:** *To ratify the time table and allocation of the course/subjects to the faculty members.*
Discussion and Resolution: The board prepared time table and considered allotment of course/subjects as per specialization of available faculty members.

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4. **Agenda Item No. 4:** *To consider the list of external examiners for the theory & practical examinations.*
Discussion and Resolution: The board consider the proposed list of external examiners of BLIS & MLIS programme for theory and practical examinations.
5. **Agenda Item No. 5:** *Procurement of books as recommended in new curriculum for BLIS & MLIS.*
Discussion and Resolution: List of books prepared & process to approval for purchase.
6. **Agenda Item No. 6:** *To approve the plan of academic activities for the second semester 2021-22.*
Discussion and Resolution: The board approved the plan for academic activities for the second semester 2021-22
7. **Agenda Item No. 6:** *To organise seven days online workshop on "Library Automation" to train students and staff members.*
Discussion and Resolution: The members agreed to conduct one week workshop on library automation software for library science studnets and library professionals/staff to enreach their professional skills.


(Dr. Sudhir Tyagi)
Head

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Ref. No.: FASS/DLIS/2022/

Date: 01/06/2022

Action Taken Report

The meeting of Board of studies was held on 29/01/2022. The Action taken on the agendas discussed are given below:

Agenda Item	Decision/Recommendation	Action Taken
To confirm the minutes of the Board of Studies meeting held on 15/07/2021.	Minutes confirmed	No action required
To report action taken on the minutes of Board of Studies held on 15/07/2021.	Members present noted the action taken	Report prepared and submitted
To ratify the time table and allocation of the course/subjects to the faculty members.	List of courses/subjects are distributed among the faculty members	Implemented
To consider the list of external examiners for the theory & practical examinations	List forwarded to COE	No action required
Procurement of books as recommended in new curriculum for BLIS & MLIS.	List prepared & process to approval for purchase	-
To approve the plan of academic activities for the second semester 2021-22	List of academic activities prepared	-
To organise seven days online workshop on "Library Automation" to train students and staff members	Seven days online workshop on "Library Automation" conducted on 02/02/2022 to 08/02/2022	Implemented


(Dr. Sudhir Tyagi)

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