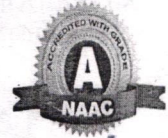


# FACULTY OF ENGINEERING & TECHNOLOGY

‘I’



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A constituent college of

## SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

Office of the Dean

Ref. No. DEAN/FOET/2021/

Dated 23 June 2021

To

- HODs – CS/IT, ECE, EEE, ME, Civil Engg., Food Tech., EEM.

### NOTICE

Sir,

1. I am directed to convey that Faculty Board Meeting will be held in the Dean Office at 02:00 PM on 23 June 2021 (Wednesday) for discussion on the various agenda points related to this Institute.
2. All HODs are requested to present in the meeting.

(Virender Singh)  
Office Supdt.

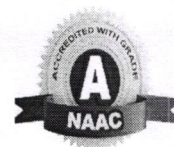
CC:

- The Dean, FOE – for information please.

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Office of the Dean

Ref. No. DEAN/FET/2021/399①  
Dated 23 June 2021

## MINUTES OF THE FACULTY BOARD MEETING

1. A Faculty Board Meeting chaired by Dr. Manoj Kapil, Dean was held on 23 June 2021 at 02:00 PM in the Dean Office. During the Meeting the following were present:-

(a)	Dr. Manoj Kapil	Professor, Dean, FET	Chairman
(b)	Dr. Sharvan Kumar Garg	Professor, CS/IT	Member
(c)	Dr. Ravish Kumar Srivastava	Professor, ME	Member
(d)	Dr. Mukesh Ruhela	Professor, EEM	Member
(e)	Dr. Lalit Kumar	Assistant Professor, Food Tech.	Member
(f)	Er. Pramod Kumar Kaushal	Assistant Professor, EEE	Member
(g)	Er. Amit Kumar	Assistant Professor, ECE	Member
(h)	Er. Abhishek Tiwari	Assistant Professor, Civil Engg.	Member

2. The Dean, FET welcomed all the attendees in the meeting to discuss certain Academic issues. The agenda points discussed in the meeting are given in succeeding paras :-

**Agenda No. 01** : To confirm the Minutes of the Board of Studies meeting held in the all Departments during the Month of June 2021.

**Resolution** : The Faculty Board confirmed Minutes of Board of Studies meeting held in the all departments in the Month of June 2021.

**Agenda No. 02** : To report action taken on the minutes of Board of Studies held in the all departments in the Month of June 2021.

**Resolution** : All points of Minutes of Board of Studies meeting have been noted by concerned faculty members and are being implemented.

**Agenda No. 03** : Proposed for introducing of Vocational Courses as per New Education Policy.

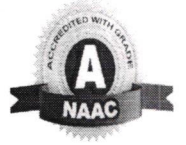
The Dean emphasized that there is need to run some Vocational Course as per New Education Policy to enhance the technology and employability skills of the students. HODs will submit proposal of Vocational Course for their department for getting approval of higher authority.

The Following Vocational Courses has been proposed by the HOD CSE, ME and CE for introducing as per New Education Policy.

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- (a) Basic of Electric Welding & Structure.
- (b) Basic of CAD & CAM.
- (c) Introduction to Digital Marketing.
- (d) Draftsman.

Resolution : The Dean has directed that approval for above Vocational Courses has already been accorded in the meeting held on the matter. The Dean has further directed all HODs to submit detailed Syllabus for these Vocational Courses for getting approval in the next Academic Council Meeting.

**Agenda No. 04 :** To Approve Syllabus of B.Tech (Hons.) in CSE Program.

HOD CSE has brought out that B.Tech. (Hons.) Program in three following specialization have been already approved by Academic Council and commenced for awarding degree in B.Tech (Hons.) CSE. The detailed syllabus for this Program has been discussed in Board of Studies and there is need to get approval of syllabus for the B.Tech. (Hons.) (CSE) Specialization in next Academic Council Meeting.

- (a) Cloud Computing.
- (b) Big Data Analytics.
- (c) Internet of Things and Intelligent System.

Resolution : The Chairman has directed HOD CSE to submit syllabus for B.Tech (Hons.) in CSE degree as discussed in Board of Studies for getting approval of Academic Council Meeting.

**Agenda No. 05 :** To Approve Syllabus of B.Tech (AI & ML) in CSE Program.

HOD CSE has brought out that B.Tech. Artificial Intelligence and Machine Learning (AI & ML) Program has been already approved by Academic Council and commenced for awarding degree in B.Tech (AI & ML) in CSE. The detailed syllabus for this Program has been discussed in Board of Studies and there is need to get approval of syllabus for the B.Tech. (AI & ML) (CSE) Specialization in next Academic Council Meeting.

Resolution : The Chairman has directed HOD CSE to submit syllabus for B.Tech (AI & ML) in CSE degree as discussed in Board of Studies for getting approval of Academic Council Meeting.

# FACULTY OF ENGINEERING & TECHNOLOGY

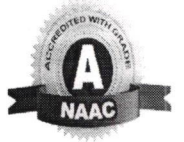


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**Agenda No. 06 :** To Approve Teaching Methodology of B.Tech (Hons.) in CSE Program Specialization.

HOD CSE has brought out that B.Tech. (Hons.) Specialization has been already approved by Academic Council and commenced for awarding degree in B.Tech (Hons.) CSE. The detailed Teaching Methodology has been discussed in Board of Studies and there is need to get approval of Teaching Methodology for B.Tech (Hons.) specialization in Academic Council Meeting.

Resolution : The Chairman has directed to HOD CSE to submit Teaching Methodology for B.Tech (Hons.) Specialization in CSE degree as discussed in Board of Studies for obtaining approval of Academic Council.

**Agenda No. 07 :** To discuss some important academic related issues.

Resolution : The Dean, FET also emphasized on the following points :-

- All teaching staff are required to give more attention towards their online teaching methodology and keep record of online classes with all details.
- All teaching staff are required to prepare their work book in which lesson plan for Lecture/Lab should be mentioned. This work book shall be made available at all time.
- Load Chart of each department should be maintained properly to ensure that load of teaching/other activities of the department are distributed equally.
- Placement activities have to be taken seriously. All faculty members should make maximum effort/liason with Placement Cell to invite Companies for Campus drive.

3. At last, the Chairman thanked to all attendees of meeting and convey that all will do their duty as per procedure, honesty and with requisite transparency.

(Dr. Manoj Kapil)  
Dean



CC :

- All HODs – CS/IT, ECE, EEE, ME, Civil Engg., Food Tech., EEM.

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Office of the Dean

Ref. No. DEAN/FET/2021

Dated 23 June 2021

## ATTENDANCE SHEET FOR THE FACULTY BOARD MEETING HELD ON 23 JUNE 2021

The following faculty members were present during the Faculty Board Meeting on 23 June 2021 at 02:00 PM in the Dean Office :-

Sl. No.	Name of faculty members	Designation	Signature	
1	Dr. Manoj Kapil	Professor, Dean, FET	Chairman	
2	Dr. Sharvan Kumar Garg	Professor, HOD-CS/IT dept.	Member	
3	Dr. Ravish Kumar Srivastava	Professor, HOD-ME dept.	Member	
4	Dr. Mukesh Ruhela	Professor, HOD-EEM dept.	Member	
5	Dr. Lalit Kumar	Assistant Professor, HOD-Food Tech. dept.	Member	
6	Er. Pramod Kumar Kaushal	Assistant Professor, HOD-EEE dept.	Member	
7	Er. Amit Kumar	Assistant Professor, HOD-ECE dept.	Member	
8	Er. Abhishek Tiwari	Assistant Professor, HOD-Civil Engg. dept.	Member	

(Dr. Manoj Kapil)  
Dean





Office of the Dean

Ref. No. DEAN/FOET/2021

Dated 28 July 2021

### ACTION TAKEN REPORT (ATR) OF FACULTY BOARD MEETING HELD ON 23 JUNE 2021

Sl. No.	Agenda Points No.	Action taken on points
1	Agenda Point No. 01	Faculty Board confirmed Board of Studies Minutes of all departments.
2	Agenda Point No. 02	All points of minutes of Board of Studies have been noted by concerned HODs are being implemented.
3	Agenda Point No. 03	Points discussed regarding introducing of Vocational Courses as per New Education Policy discussed in the meeting. HODs CSE, ME and CE proposal under mentioned vocational courses as per New Education Policy. (a) Basic of Electric Welding & Structure. (b) Basic of CAD & CAM. (c) Introduction to Digital Marketing. (d) Draftsman. The Dean has directed to all HODs to submit detailed syllabus for getting approval of Academic Council Meeting.
4	Agenda Point No. 04	Points discussed regarding approval syllabus of B.Tech. (Hons.) in CSE Program. The Dean has directed to HODs to submit detailed syllabus for getting approval of Academic Council Meeting.
5	Agenda Point No. 05	Points discussed regarding approval syllabus of B.Tech. Artificial Intelligence and Machine Learning (AI & ML) in CSE Program. The Dean has directed to HODs to submit detailed syllabus for getting approval of Academic Council Meeting.
6	Agenda Point No. 06	Points discussed regarding approval Teaching Methodology of B.Tech. (Hons.) in CSE Program. The Dean has directed to HODs to submit Teaching Methodology for getting approval of Academic Council Meeting.
7	Agenda Point No. 07	Points discussed regarding important academic related issues. Point noted to the all HODs and being implemented.

(Dr. Manoj Kapil)  
Dean



#### Distribution :-

- All Concerned.