

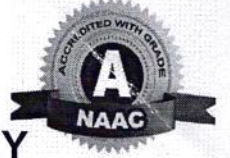


# Faculty of Education

Recognized by National Council for Teacher Education (NCTE)  
Website: www.education.subharti.org, E-mail: education@subharti.org, Ph.: 0121-3058040 (Extn: 2820, 2821), Mob.: 9639010317  
A constituent college of

**SWAMI VIVEKANAND SUBHARTI UNIVERSITY**

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)



Ref.no: Dean/FE/SVSU/2017

Date: 21-05-2017

## Department of Education

### Meeting of Board of Studies

A meeting of Board of Studies has been scheduled on 22<sup>nd</sup> May 2017 at 02:00 PM in the office of the Dean, Faculty of Education. Following are the agenda items for the same.

1. **Agenda Item No. 1:** To confirm the minutes of the Board of studies meeting held on 30<sup>th</sup> December 2016.
2. **Agenda Item No. 2:** To report action taken on the minutes of Board of Studies held on 30<sup>th</sup> December 2016.
3. **Agenda Item No. 3:** To approve the introduction of B.El.Ed. programme in the Department of Education.
4. **Agenda Item No. 4:** To approve the ordinance and syllabus for the B.El.Ed. programme.
5. **Agenda Item No. 5:** To form the Departmental Committee.
6. **Agenda Item No. 6:** To plan the academic activities for forthcoming semester students.
7. **Agenda Item No. 7:** To approve the new value-added course for the session 2017-18 (odd semester).
8. **Agenda Item No. 8:** To approve the plan of cultural activities.
9. **Agenda Item No. 9:** To plan the extension activities to be undertaken.
10. **Agenda Item No. 10:** To approve the procedure for the preparation of programme objectives, programme outcomes, course objectives and course outcomes.
11. **Agenda Item No. 11:** To approve the procedure of stakeholders' feedback for the improvement of the quality of teaching-learning process
12. **Agenda Item No. 12:** To ratify the action taken plan on the basis of stakeholders' feedback for the improvement of the quality of teaching-learning process
13. **Agenda Item No. 13:** To approve the introduction of three interdisciplinary courses in the B.El.Ed. Programme.
14. **Agenda Item No. 14:** To approve the M.Phil (Education) Programme carry forwarded to next academic session 2017-18 due to no admission in the session 2016-2017.
15. Any other items with the permission of the chairman.

  
(Chairman)





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Ref.no: Dean/FE/SVSU/2017 307 07

Date: 21-05-2017

### Department of Education

#### Minutes for Meeting of Board of Studies held on 22<sup>nd</sup> May 2017

At the onset, the Chairperson BoS welcomed all the members and thanked outside experts for sparing their time. The Items were taken up as per agenda.

1. **Agenda Item No. 1:** To confirm the minutes of the Board of studies meeting held on 30<sup>th</sup> December 2016.  
**The members confirmed the minutes. (As per Annexure-1)**
2. **Agenda Item No. 2:** To report action taken on the minutes of Board of Studies held on 30<sup>th</sup> December.  
**The members noted the action taken. (As per Annexure-2)**
3. **Agenda Item No. 3:** To approve the introduction of B.El.Ed. programme in the Department of Education.  
**The members approved the decision to introduce the B.El.Ed. programme in the Department of Education and it was sent to Academic Council for further action. (As per Annexure-3)**
4. **Agenda Item No. 4:** To approve the ordinance and syllabus for the B.El.Ed. programme.  
**The members approved the ordinance and syllabus for the B.El.Ed. programme and this matter was referred to the Academic Council and Executive Council for further action. (As per Annexure-4)**
5. **Agenda Item No. 5:** To form the Departmental Committee.  
**The Departmental Committee was formed with the consent of the faculty members. (As per Annexure-5)**
6. **Agenda Item No. 6:** To plan the academic activities for forthcoming semester students.  
**The plan of academic activities for the forthcoming semester students was decided. (As per Annexure-6)**
7. **Agenda Item No. 7:** To approve the new value-added course for the session 2017-18 (odd semester).  
**The Board approved the new value-added course for the session 2017-18 (odd semester). (As per Annexure-7)**
8. **Agenda Item No. 8:** To approve the plan of cultural activities.  
**The plan of cultural activities was approved. (As per Annexure-8)**
9. **Agenda Item No. 9:** To plan the extension activities to be undertaken.  
**The extension activities to be undertaken was planned. (As per Annexure-9)**
10. **Agenda Item No. 10:** To approve the procedure for the preparation of programme objectives, programme outcomes, course objectives and course outcomes.  
**The procedure for the preparation of programme objectives, programme outcomes, course objectives and course outcomes was approved. (As per Annexure-10)**
11. **Agenda Item No. 11:** To approve the procedure of stakeholders' feedback for the improvement of the quality of teaching-learning process  
**It was decided by all the members that towards the end of the semester, feedback will be collected from the stakeholders' about the curriculum of all the programmes according to the approved procedure. (As per Annexure-11)**
12. **Agenda Item No. 12:** To ratify the action taken plan on the basis of stakeholders' feedback for the improvement of the quality of teaching-learning process





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After analysing the various components of the feedback received from the stakeholders', suggestions were collected from each faculty member for the implementation of the received suggestions; a scheduled action plan was prepared. (As per Annexure-12)

**13 Agenda Item No. 13:** To approve the introduction of three interdisciplinary courses in the B.El.Ed. programmes.

The introduction of the interdisciplinary courses was approved in the B.El.Ed. programmes. (As per Annexure-13)

**14 Agenda Item No. 14:** To approve the M.Phil (Education) Programme carry forwed to next academic session 2017-18 due to no admission in the session 2016-2017.

All the members approved the M.Phil (Education) Programme carry forwed to next session 2017-18 due to no admission in session 2016-17. (As per Annexure-14)

**15.** Any other items with the permission of the chairman.

The agenda of Board of Studies were sent to the Faculty Board and all the senior faculty members approved it.

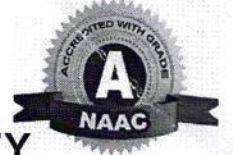
  
(Chairman)

Faculty of Education  
S.V. Subharti University  
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Ref.no: Dean/FE/SVSU/2017/307(11)

Date: 22-05-2017

### Department of Education

### Minutes for Meeting of Board of Studies held on 22<sup>nd</sup> May 2017

A meeting of Board of Studies was held on 22<sup>nd</sup> May 2017 at 02:00 PM in the office of the Dean, Faculty of Education.

Following members attended the meeting -




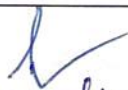
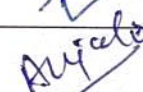
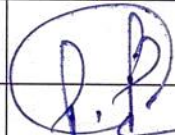

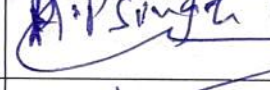
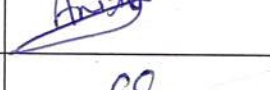
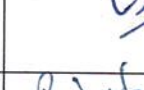
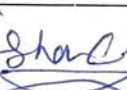
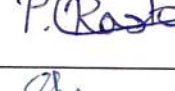
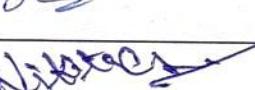


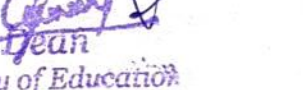
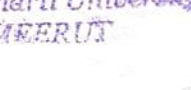
1. Dr. B.C. Dubey (Dean, Faculty of Education)- **In the chair**
2. Dr. Vibha laxmi (Assistant Professor, Faculty of Education)-**Academic Coordinator**
3. Dr. Rahul Sirohi (Associate Professor, Faculty of Education)- **Member**
4. Mr. Sanjeev Kumar (Assistant Professor, Faculty of Education)- **Member**
5. Dr. Anjali Raj (Assistant Professor, Faculty of Education)- **Member**
6. Dr. Navneet Saxena (Assistant Professor, Faculty of Education)- **Member**
7. Mrs. Purnima Pandey(Assistant Professor, Faculty of Education)- **Member**
8. Dr. Mumtaz Sheikh(Assistant Professor, Faculty of Education)- **Member**
9. Mr. Akhilesh Pratap Singh (Assistant Professor, Faculty of Education)- **Member**
10. Dr. Anita Kotpal (Head of Department, Department of Education, Vidya College, Meerut)-  
**External Subject Expert**
11. Prof. Chandra Shekhar Sharma (Director, Department of Education, IIMS, Meerut)- **External Subject Expert**
12. Mr. Rajeev Dixit (Businessman, Meerut)-**Guardian**
13. Mrs. Asha Gulati (Principal, Govt Primary School, Partapur, Meerut)-**Guardian**
14. Ms. Priyanka Rastogi (Lecturer, FOE, SVSU)-**Alumni**
15. Ms. Shalini Jain (Teacher, The Millenium public School, Meerut)-**Alumni**
16. Ms. Nikita Chaudhary (M.Ed.) **Student**
17. Ms. Diksha Agarwal (B.Ed.)-**Student**

Dr. Manjari Sinha (Associate Professor, Faculty of Education), Dr. Rahul Gupta (Assistant Professor, Faculty of Education) and Dr. Bhuvnesh Sharma (Assistant Professor, Faculty of Education) could not attend the meeting.

  
(Chairman)



**Department of Education**  
**Board of Studies held on 22<sup>nd</sup> May 2017**  
**Attendance Sheet**

Name & Designation	Position in Meeting	Signature
Dr. B.C. Dubey (Dean, Faculty of Education)	In the chair	
Dr. Vibha laxmi (Assistant Professor, Faculty of Education)	Academic Coordinator	
Dr. Rahul Sirohi (Associate Professor, Faculty of Education)	Member	
Mr. Sanjeev Kumar (Assistant Professor, Faculty of Education)	Member	
Dr. Anjali Raj (Assistant Professor, Faculty of Education)	Member	
Dr. Navneet Saxena (Assistant Professor, Faculty of Education)	Member	
Mrs. Purnima Pandey (Assistant Professor, Faculty of Education)	Member	
Dr. Mumtaz Sheikh (Assistant Professor, Faculty of Education)	Member	
Mr. Akhilesh Pratap Singh (Assistant Professor, Faculty of Education)	Member	
Dr. Anita Kotpal (HOD, Department of education, Vidya College, Meerut)	External Subject Expert	
Prof. Chandra Shekhar Sharma (Director, Department of Education, IIMS, Meerut)	External Subject Expert	
Mr. Rajeev Dixit (Businessman, Meerut)	Guardian	
Mrs. Asha Gulati (Principal, Govt Primary School, Partapur, Meerut)	Guardian	
Ms. Priyanka Rastogi (Lecturer, FOE, SVSU)	Alumni	
Ms. Shalini Jain (Teacher, The Millenium public School, Meerut)	Alumni	
Ms. Nikita Chaudhary (M.Ed.)	Student	
Ms. Diksha Agarwal (B.Ed.)	Student	

  
**Dean**  
Faculty of Education  
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Annexure - 2

### REPORT ON ACTION TAKEN ON MINUTES OF MEETING HELD ON 22.05.2017

SNo	Agenda	Recommendation/Decision	Action Taken
1	To confirm the minutes of BoS meeting held on 30.12.2016	The minutes were approved	Action taken as specified in the minutes
2	To report action taken on the minutes of BoS held on 30.12.2016	The action taken report was considered	The action taken report was noted
3	To approve the introduction of B.El.Ed. programme	Introduction of B.El.Ed. programme was approved in the BOS and sent to Academic Council	After the approval by the Academic Council, the B.El.Ed. programme was introduced
4	To approve the ordinance and syllabus of B.El.Ed. programme	The members approved the ordinance and syllabus of B.El.Ed. programme and sent it to Academic Council and Executive Council	The approved ordinance and syllabus of B.El.Ed. programme was enforced
5	To form the departmental committee	The decision for the formation of departmental committee was taken	The departmental committee was formed.
6	To plan the academic activities	The academic activities were planned	The plan of academic activities was executed
7	To approve the new value-added course	The new value-added courses was approved	The new value-added course was run and report of value added course was sent to Faculty Board.
8	To approve the plan of cultural activities	The plan of cultural activities was approved	The plan of cultural activities was executed
9	To plan the extension activities to be undertaken	The plan for the extension activities to be undertaken was formulated	The plan of extension activities to be undertaken was executed
10	To approve the procedure for the preparation of programme objectives & outcomes and course objectives & outcomes	The procedure for the preparation of programme objectives & outcomes as well as course objectives and outcomes was approved	The programme objectives & outcomes as well as course objectives & outcomes were formed as per the procedure approved
11	To approve the procedure of stakeholders' feedback for the improvement of the quality of teaching-learning process	The procedure of stakeholders' feedback was approved	The stakeholders feedback was taken and its analysis carried out
12	To ratify the action taken plan on the basis of stakeholders' feedback for the improvement of the quality of teaching-learning process	The action taken plan on the basis of stakeholders' feedback was ratified.	The action taken plan was executed
13	To approve the introduction of three interdisciplinary courses in the B.El.Ed. Programme.	Three interdisciplinary courses in the B.El.Ed. Programme were approved by the BoS Members.	Inter disciplinary course were implemented.
14	To approve the M.Phil (Education) Programme carry forward to next academic session 2017-18 due to no admission in the session 2016-2017	The M.Phil Programme carry forwarded to next academic session 2017-2018	Recomendaton sent to Faculty Board.