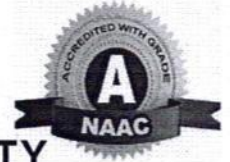




Faculty of Education

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SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

Ref.no: Dean/FE/SVSU/2017

Date: 19-12-2017

Department of Education Meeting of Board of Studies

A meeting of Board of Studies will be held on 20th December 2017 at 02:00PM in the office of the Dean. Following are agenda items for the same.

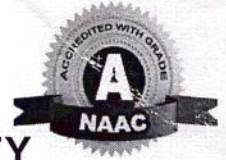
1. **Agenda Item No. 1:** To confirm the minutes of the Board of Studies held on 22nd May 2017 in the office of the Dean, Faculty of Education.
2. **Agenda Item No. 2:** To consider the Action Taken Report on the minutes of Board of Studies in Education department held on 22nd May 2017, in the office of the Dean, Department of Education.
3. **Agenda Item No.3:** To plan the academic activities for semester January 2018 to June 2018.
4. **Agenda Item No.4:** To approve the introduction of student-centric methods for learning.
5. **Agenda Item No. 5:** To allocate the subjects to the faculty members.
6. **Agenda Item No. 6:** To approve the list of examiners for the external examinations.
7. **Agenda Item No. 7:** To select the topics for dissertation and guide for the M.Ed. II Sem students.
8. **Agenda Item No. 8:** To allocate the mentors to the mentee for solving their personal, educational and vocational problems.
9. **Agenda Item No. 9:** To approve the plan of cultural activities for the semester January 2018 to June 2018.
10. **Agenda Item No. 10:** To approve the new value-added course in the B.Ed. and M.Ed. programmes.
11. **Agenda Item No. 11:** To approve the plan of organisation of the extension programme.
12. Any other Items with the permission of the chairman.


Faculty of Education
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Ref.No.: Dean/FE/SVSU/2017/622^(*)

Dated: 20.12.2017

Department of Education

Minutes for Meeting of Board of Studies held on 20th December 2017

A meeting of Board of Studies was held on 20th December 2017 at 02:00PM in the office of the Dean.

Following members attended the meeting-

1. Dr. B.C. Dubey (Dean, Faculty of Education)- **In the chair**
2. Dr. Santosh Sharma (Professor, Faculty of Education)- **Academic Coordinator**
3. Dr. Rahul Sirohi (Associate Professor, Faculty of Education)- **Member**
4. Dr. Vibha laxmi (Assistant Professor, Faculty of Education)-**Member**
5. Mr. Sanjeev Kumar (Assistant Professor, Faculty of Education)- **Member**
6. Dr. Rahul Gupta (Assistant Professor, Faculty of Education)- **Member**
7. Dr. Navneet Saxena (Assistant Professor, Faculty of Education)- **Member**
8. Mrs. Purnima Pandey(Assistant Professor, Faculty of Education)- **Member**
9. Dr. Mumtaz Sheikh(Assistant Professor, Faculty of Education)- **Member**
10. Ms. Shalini Tiwari (Assistant Professor, Faculty of Education)- **Member**
11. Ms. Sangeeta (Assistant Professor, Faculty of Education)- **Member**
12. Ms. Priyanka Rastogi(Assistant Professor, Faculty of Education)- **Member**
13. Dr. Anita Kotpal(Head of Department, Department of Education, Vidya college, Meerut)-
External Subject Expert
14. Prof Chandra Shekhar Sharma (Director, Department of Education, IIMS., Meerut)- **External Subject Expert**
15. Mr. Rajeev Dixit (Businessman, Meerut)-**Guardian**
16. Mrs. Asha Gulati (Principal, Govt Primary School, Partapur, Meerut)-**Guardian**
17. Ms. Nikita Chaudhary (Teacher, Meerut Public School, Meerut)-**Alumni**
18. Ms. Shalini Jain (Teacher, The Millenium public School, Meerut)-**Alumni**
19. Ms. Preeti Singhal (B.Ed.)-**Student**
20. Ms. Manisha Sharma (M.Ed.)-**Student**

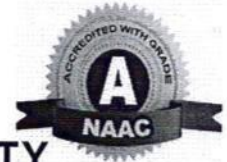

Dean

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Ref.no: Dean/FE/SVSU/2017 623 cy

Date: 20-12-2017

Department of Education

Minutes for Meeting of Board of Studies held on 20th December 2017


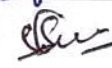


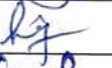





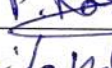
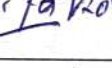
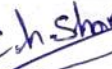

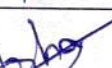


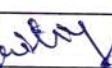


At the onset, the Chairperson BoS welcomed all the members and thanked outside experts for sparing their time. The Items were taken up as per agenda.

- Agenda Item No. 1:** To confirm the minutes of the Board of Studies held on 22nd May 2017 in the office of the Dean, Faculty of Education.
The members confirmed the minutes. (As per Annexure-1)
- Agenda Item No. 2:** To consider the Action Taken Report on the minutes of Board of Studies in Education department held on 22nd May 2017, in the office of the Dean, Department of Education.
The members noted the action taken. (As per Annexure-2)
- Agenda Item No.3:** To plan the academic activities for semester January 2018 to June 2018
The academic activities for semester January 2018 to June 2018 were planned and approved by the members. (As per Annexure-3)
- Agenda Item No.4:** To approve the introduction of student-centric methods for learning.
The student-centric methods for learning were approved for enhancing the learning of the students. (As per Annexure-4)
- Agenda Item No. 5:** To allocate the subjects to the faculty members.
The subjects were allocated to the faculty members on the basis of their specialisation and field of interest. (As per Annexure-5)
- Agenda Item No. 6:** To approve the list of examiners for the external examinations.
The list of examiners for the external examinations of odd semester 2017-18 were approved and sent to the Hon'ble VC for further action. (As per Annexure-6)
- Agenda Item No. 7:** To select the topics for dissertation and guide for the M.Ed. II Sem students.
The members selected the topics for dissertation on the basis of the topics chosen by the students and then the guides were randomly selected by lottery method. (As per Annexure-7)
- Agenda Item No. 8:** To allocate the mentors to the mentee for solving their personal, educational and vocational problems.
The Board allocated the faculty members as mentors to the students of various courses. (As per Annexure-8)
- Agenda Item No. 9:** To approve the plan of cultural activities for the semester January 2018 to June 2018.
The Board approved the plan of cultural activities for the odd semester 2017-2018. (As per Annexure-9)
- Agenda Item No. 10:** To approve new value-added course in the B.Ed. and M.Ed. programmes.
The Board approved the new value-added course in the B.Ed. and M.Ed. programmes. (As per Annexure-10)
- Agenda Item No. 11:** To approve the plan of organisation of extension programme.
The plan of organisation of the extension programme was approved. (As per Annexure-11)
- Any other Items with the permission of the chairman.

The agenda of Board of Studies were sent to the Faculty Board where all the senior faculty members approved it.


Faculty of Education
S.V. Subharti University
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Department of Education
Board of Studies held on 20th December 2017
Attendance Sheet

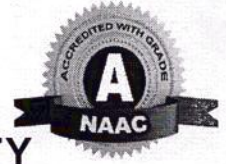
Name & Designation	Position in Meeting	Signature
Dr. B.C. Dubey (Dean, Faculty of Education)	In the chair	
Dr. Santosh Sharma (Professor, Faculty of Education)	Academic Coordinator	
Dr. Rahul Sirohi (Associate Professor, Faculty of Education)	Member	
Dr. Vibha laxmi (Assistant Professor, Faculty of Education)	Member	
Mr. Sanjeev Kumar (Assistant Professor, Faculty of Education)	Member	
Dr. Rahul Gupta (Assistant Professor, Faculty of Education)	Member	
Dr. Navneet Saxena (Assistant Professor, Faculty of Education)	Member	
Mrs. Purnima Pandey (Assistant Professor, Faculty of Education)	Member	
Dr. Mumtaz Sheikh (Assistant Professor, Faculty of Education)	Member	
Ms. Shalini Tiwari (Assistant Professor, Faculty of Education)	Member	
Ms. Sangeeta (Assistant Professor, Faculty of Education)	Member	
Ms. Priyanka Rastogi (Assistant Professor, Faculty of Education)	Member	
Dr. Anita Kotpal (Head of Department, Department of Education, Vidya college, Meerut)	External Subject Expert	
Prof Chandra Shekhar Sharma (Director, Department of Education, IIMS., Meerut)	External Subject Expert	
Mr. Rajeev Dixit (Businessman, Meerut)	Guardian	
Mrs. Asha Gulati (Principal, Govt Primary School, Partapur, Meerut)	Guardian	
Ms. Nikita Chaudhary (Teacher, Meerut Public School, Meerut)	Alumni	
Ms. Shalini Jain (Teacher, The Millenium public School, Meerut)	Alumni	
Ms. Preeti Singhal (B.Ed.)	Student	
Ms. Manisha Sharma (M.Ed.)	Student	


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Annexure - 2

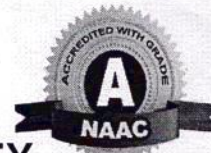
REPORT ON ACTION TAKEN ON MINUTES OF MEETING HELD ON 20.12.2017

SNo	Agenda	Recommendation/Decision	Action Taken
1	To confirm the minutes of BoS meeting held on 22.05.17	The minutes were approved	Action taken as specified in the minutes
2	To consider the Action Taken Report on the minutes of BoS held on 22.05.17	The Action Taken Report was considered	The Action Taken Report was noted
3	To plan the academic activities	The plan of academic activities was approved	The academic activities were executed
4	To approve the introduction of student-centric methods of learning	The introduction of the student-centric method was approved	The student-centric methods were introduced
5	To allocate the subjects to the faculty members	The subjects were allotted to the faculty members as per their specialisation and interest	The schedule of teaching was prepared subjectwise
6	To approve the list of examiners for external examinations	The list of examiners was approved and sent to the Hon'ble VC for approval	The external examinations were examined by the examiners as per the list
7	To select the topics and guides for the dissertation of M.Ed. students	The topics and guides for the dissertation were selected	The students carried out the dissertation as per the topic selected under their guides
8	To allocate the mentors to the mentee	The mentors will be allocated to the mentee	The mentors were allocated to the mentee
9	To approve the plan for the cultural	The plan for the cultural activities was approved	The plan of the cultural activities



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	activities		was executed
10	To approve the continuation of value-added courses in the B.Ed. and M.Ed. programmes	The continuation of value-added courses was approved	The value-added courses were continued
11	To approve the plan of organisation of extension programme	The plan for the organisation of extension programme was approved	The plan for the organisation of extension programme was executed


Dean
Faculty of Education
S.V. Subharti University,
MEERUT