

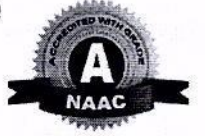


# Department of Library & Information Science Faculty of Arts & Social Science

Web: subharti.org, e-mail: librarianscience@subharti.org, Ph.:0121-2439043/52 (Extn: 2835,2836), Telefax: 0121-3058030, 2439067

**SWAMI VIVEKANAND SUBHARTI UNIVERSITY**

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)



Office of the HOD


Ref. No.: FASS/DLIS/2020/

Dated: 16/10/2020

## Board of Studies Meeting Notice

A meeting of Board of Studies has been scheduled on 20/10/2020 at 02:30 PM in the office of the undersigned. Following agenda item for the same.

1. **Agenda:** To find and finalize the ways and means to enhance quality of teaching learning.

  
(Dr. Sudhir Tyagi)  
Head

Copy to:

1. Dr. Javed Khan – Member  
Assistant Professor, Department of Library & Information Science
2. Dr. Sapna Sharma – Member  
Assistant Professor, Department of Library & Information Science
3. Dr. J. A. Siddiqui – External Expert  
Coordinator, Dept. of Library & Info. Sci./Deputy Librarian, CCS University, Meerut
4. Dr. Deepak Sharma – External Expert  
Asst. Professor, Dept. of Library & Info. Sci., M.M. College, Modinagar
5. Dr. Sanjay Sharma – External Expert  
Librarian, Central Library, Krishna Institute of Technology & Engineering, Muradnagar
6. Dr. Alpana – Alumni



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Office of the HOD

Ref. No.: FASS/DLIS/2020/

Dated: 21/10/2020

## Minutes for Meeting of Board of Studies

A meeting of Board of Studies was held on 20/10/2020 at 02:30 pm in the office of the undersigned.

Following members attended the meeting-

1. Dr. Sudhir Tyagi – Chairman  
Head, Department of Library & Information Science
2. Dr. Javed Khan – Member  
Assistant Professor, Department of Library & Information Science
3. Dr. Sapna Sharma – Member  
Assistant Professor, Department of Library & Information Science
4. Dr. Alpana – Alumni


At the onset, the Chairperson BoS welcomed all the members. The item was taken up as per agenda.

1. **Agenda:** To find and finalize the ways and means to enhance quality of teaching learning.

**Discussion and Resolution:** There after agenda was discussed in details by the Members and Resolved as under:

1. Faculty should participate in various training programme such as referresher course, workshop, conference, seminar, faculty development program etc. on regular basis.
2. Better ICT facilities must be provided to improve the teaching learning process such as well equipped ICT lab with e-learning databases & software.
3. Ph.D. Scholars shall insturcted to publish atleast one research paper/article in SCOPUS/Web of Science or UGC Care listed journals.
4. Five days week working policy for teaching should be implemented so that faculty memberscan pay attention on the research & innovation work.
5. To encourage the faculty members motivation policy should be implemented.

The meetings end with thanks to the member by the Chairman.

  
(Dr. Sudhir Tyagi)  
Head

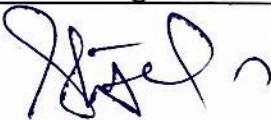



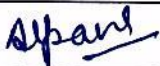


**Attendance Sheet**

**Meeting of Board of Study**

**Date: 20/10/2020 (Tuesday)**

**Venue: Department of Library & Information Science**

<b>S. No.</b>	<b>Name</b>		<b>Signature</b>
1.	Dr. Sudhir Tyagi, Head	Chairman	
2.	Dr. Javed Khan, Associate Professor	Member	
3.	Dr. Sapna Sharma, Assistant Professor	Member	
4.	Dr. J. A. Siddiqui, Coordinator, Dept. of Library & Information Science, CCS University, Meerut	External Expert	
5.	Dr. Deepak Sharma, Assistant Professor, Dept. of Library & Information Science, MM College, Modinagar, Ghaziabad	External Expert	
6.	Dr. Sanjay Sharma, Librarian, KITE Group of Institution, Ghaziabad	External Expert	
7.	Dr. Alpana	Alumni	

# Department of Library & Information Science

## Faculty of Arts & Social Science

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### SWAMI VIVEKANAND SUBHARTI UNIVERSITY

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Office of the HOD

Ref. No.: FASS/DLIS/2021/400-1

Date: 04/03/2021

### Action Taken Report

The meeting of Board of studies was held on 20/10/2020. The Action taken on the agendas discussed are given below:

Agenda Item	Decision/Recommendation	Action Taken
To find and finalize the ways and means to enhance quality of teaching learning	<ol style="list-style-type: none"><li>1. Faculty should participate in various training programme such as refresher course, workshop, conference, seminar, faculty development program etc. on regular basis.</li><li>2. Better ICT facilities must be provided to improve the teaching learning process such as well equipped ICT lab with e-learning databases &amp; software.</li><li>3. Ph.D. Scholars shall instructed to publish atleast one research paper/article in SCOPUS/Web of Science or UGC Care listed journals.</li><li>4. Five days week working policy for teaching should be implemented so that faculty members can pay attention on the research &amp; innovation work.</li><li>5. To encourage the faculty members motivation policy should be implemented.</li></ol>	<ol style="list-style-type: none"><li>1. In progress</li><li>2. Implemented</li><li>3. Instructed to publish research paper/article in SCOPUS/Web of Science or UGC Care listed journals.</li><li>4. Forwarded to IQAC for recommendation</li><li>5. Implemented by the University</li></ol>

(Dr. Sudhir Tyagi)

Head

HEAD  
Deptt. of Library and Inf.Sc.  
S. V. Subharti University  
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