



Faculty of Education

Recognized by National Council for Teacher Education (NCTE)
Website: www.education.subharti.org, E-mail: education@subharti.org, Ph.: 0121-3058040 (Extn: 2820, 2821), Mob.: 9639010317
A constituent college of



SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

Ref.No. : Dean/FE/SVSU/2019/ 258 '19

08-06-2019

Department of Education

Circular

Meeting of Board of Studies (BOS)

All member of Board of Studies, Department of Education, SVSU, Meerut are hereby inform that a meeting of BOS has been scheduled on 18.06.2019 at 2:00 P.M. in the office of the Dean.

Following are the agenda items for the same:

- Agenda No. 1. To Confirm minutes of last meeting held on 8.01.2019
- Agenda No. 2. To report action taken on the minutes of Board of Studies held on 8.01.2019
- Agenda No. 3. To approved the academic plan of the odd semester of session 2019-20.
- Agenda No. 4. To allocate the mentors to the mentee to assist them and solving their personal, educational and vocational problems
- Agenda No. 5. To approve the list of examiner for the external examinations. .
- Agenda No. 6. To approve the introduction of inter disciplinary courses.
- Agenda No. 7. To approve and introduce of M.Phil-Ph.D. integrated programme.
- Agenda No. 8. To plan the schedule of cultural activities for the odd semester (session 2019-20).
- Agenda No. 9. To approve the plan of organization of extension programme for the session semester (2019-20)
- Agenda No. 10. To approve the introduction of new value added course (2019-20)
- Agenda No. 11. To approve the procedure of stakeholders' feedback for the improvement of the quality of teaching-learning process.
- Agenda No. 12. To ratify the action taken plan based on stakeholders' feedback for the improvement of the quality of teaching learning process.
- Agenda No 13. To approve the Planning for B.El.Ed., B.Ed. and M.Ed..Internship.
- Agenda No 14. To approve the M.Phil in Education Programme Carry forward to next Academic Session 2019-2020 due to no admission in the session 2018-2019
- Agenda No 15. Any other items with the permission the chairperson.


Chairman BOS

Faculty of Education
S.V. Subharti University,
MEERUT

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Ref.No. : Dean/FE/SVSU/2019/27207

Date: 19-06-2019

Department of Education

Minutes of Meeting

Meeting of Board of Studies (BOS)

A meeting of Board of Studies of Department of was scheduled on **18.06.2019 at 2:00 Noon** in the office of Dean.

The Chairman welcomed all the members present in the meeting before discussing agendas point:

- Agenda No. 1. To confirm minutes of last meeting held on 8.01.2019**
The members confirmed the minutes. (As per Annexure-1)
- Agenda No. 2. To report action taken on the minutes of Board of Studies held on 8.01.2019**
The members noted the action taken and approved. (As per Annexure-2)
- Agenda No. 3. To approved the academic plan of the odd semester of session 2019-20**
The academic plan was discussed and approved by members of BOS for the odd semester of session 2019-20. (As per Annexure-3).
- Agenda No. 4. To allocate the mentors to the mentee to assist them and solving their Personal, educational and vocational problems (As per Annexure-4)**
It was decided that on the basic of the numbers of admission in various courses, a ratio of mentor to mentee will be calculated for allocation to the per faculty members.
- Agenda No. 5. To approve the list of examiner for the external examinations.**
After discussion by the faculty members, lists of examiners for external examination were prepared and approved. (As per Annexure-5).
- Agenda No. 6. To approve the introduction of interdisciplinary courses.**
The members approved the introduction of interdisciplinary courses. (As per Annexure-6)
- Agenda No. 7. To approve and introduce of M.Phil-Ph.D. integrated programme.**
The members approved the M.Phil-Ph.D. integrated programme as per need and requirement of the Programme in present time.
(As per Annexure-7)
- Agenda No. 8. To plan the scheduled of cultural activities for the odd semester session 2019-20**
After discussion by the faculty member's schedule of cultural activities was approved for the odd semester session 2019-20. (As per Annexure – 08)
- Agenda No. 9. To approve the plan of organization of extension Programme for the session semester (2019-20)**
After discussion by the faculty member's the list of extension Programme was approved for the odd semester session (2019-20). (As per Annexure-09)
- Agenda No. 10. To approve the introduction of new value added course (2019-20)**
After discussion with the faculty member's of BoS following new value added course were approved. 1. Communication Skill for Pupil Teachers (edu/v017) 2. Development of Language, Reading and Writing Skills (edu/v018)(As per



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Annexure – 10)

- Agenda No. 11.** To approve the procedure of stakeholders' feedback for the improvement of the quality of teaching – learning process.
All faculty members approved the procedure of stakeholder's feedback for the improvement of the quality of teaching–learning process. (As per Annexure-11)
- Agenda No. 12.** To ratify the action taken plan on the basis of stakeholders' feedback for the improvement of the quality of teaching learning process.
The action plan on the basis of stakeholder's feedback was approved by the faculty member's. (As per Annexure–12)
- Agenda No 13.** To approve the Planning for B.El.Ed., B.Ed. and M.Ed..Internship.
All the members approved the Planning for B.El.Ed., B.Ed. and M.Ed. Internship. (As per Annexure–15)
- Agenda No 14.** To approve the M.Phil. in Education Programme Carry forward to next Academic Session 2019-2020 due to no admission in the session 2018-2019.
All the members approved the M.Phil. in Education Programme Carry forward to next academic session 2019-2020 due to no admission in the session 2018-2019.
- Agenda No 15.** Any other items with the permission of the chairmen
All agenda of board of studies were sent to the faculty board for the further action.

To meeting ended with vote of thanks to the chair.


Chairman BOS
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Ref.No. : Dean/FE/SVSU/2019/272 (C)

Date:- 19-06-2019

Minutes of the Meeting

A meeting of Board of Studies was held on 18/06/19 at 2:00 p.m. in the office of the Dean, Faculty of Education.

The following members attended the meeting-

1. Dr. B. C Dubey (Dean, Faculty of Education)- In Chair
2. Dr. Santosh Sharma (Professor, Faculty of Education)- Academic Coordinator
3. Dr. Rahul Sirohi (Associate Professor, Faculty of Education)- Member
4. Dr. Vibha laxmi (Associate Professor, Faculty of Education)-Member
5. Mr. Sanjeev Kumar (Assistant Professor, Faculty of Education)- Member
6. Dr. Rahul Gupta (Assistant Professor, Faculty of Education)- Member
7. Dr. Bhuvnesh Sharma (Assistant Professor, Faculty of Education)- Member
8. Ms. Sangeeta (Assistant Professor, Faculty of Education)-Member
9. Ms. Shalini Tiwari (Assistant Professor, Faculty of Education)- Member
10. Ms. Rubi Chauhan (Assistant Professor, Faculty of Education)- Member
11. Mr. Rajeev Kumar (Assistant Professor, Faculty of Education) Member
12. Mr. Rahul Kumar (Lecturer Professor, Faculty of Education) Member
13. Mrs Reshu (Lecturer Professor, Faculty of Education) Member
14. Mrs Garima Devi (Assistant Professor, Faculty of Education) Member
15. Dr Preeti Shrivastav (Assistant Professor, Faculty of Education) Member
16. Prof. (Dr.) P.K Mishra (Professor, FOE, C.CS university Meerut)- External Subject Expert
17. Dr. Manju Gupta (Associate Professor, Department of Education, Meerut College Meerut Meerut)- External Subject Expert
18. Mr. Rajeev Dixit (Businessman, Meerut)- Guardian
19. Mrs. Asha Gulati (Principal, Govt Primary School, Partapur, Meerut)-Guardian
20. Ms. Nikita Chaudhary (Teacher, Meerut Public School, Meerut)- Alumni
21. Ms. Shalini Jain (Teacher, The Millenium Public School, Meerut)- Alumni
22. Ms. Ashnarya (B.Ed.III Sem)- Student
23. Mr.Gyan Bhaskar (M.Ed. IV Sem)- Student

The following members could not attend the meeting-

1. Dr.Garima Devi (Assistant Professor, FOE, SVSU, Meerut)-Member Dr. Mumtaz Sheikh(Assistant Professor, FOE, SVSU, Meerut)- Member

At the onset, the Chairman of BOS welcomed all the members and thanked outside experts for sparing their time. The items were taken up as per agenda.

(Chairman-BOS)
Dean
Faculty of Education
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Date:- 19-06-2019

Attendance Sheet (BOS)

A meeting of Board of Studies was held on 18/06/19 at 2:00 p.m. in the office of the Dean, Faculty of Education.

The following members attended the meeting-

S.No	Faculty Name	Designation	Signature
1.	Dr. B. C Dubey	Dean, Faculty of Education	
2.	Dr. Santosh Sharma	Professor, Department of Education)- Academic Coordinator	
3.	Dr. Rahul Sirohi	Associate Professor	
4.	Dr. Vibha laxmi	Associate Professor	
5.	Dr. Rahul Gupta	Assistant Professor,	
6.	Ms. Shalini Tiwari	Assistant Professor	
7.	Mr. Sanjeev Kumar	Assistant Professor	
8.	Dr. Bhuvnesh Sharma	Assistant Professor	
9.	Ms. Sangeeta	Lecturer	
10.	Ms. Rubi Chauhan	Lecturer	
11.	Mr. Rajeev Kumar	Assistant Professor	
12.	Mr. Rahul Kumar	Lecturer	
13.	Mrs Reshu	Lecturer	
14.	Mrs Garima Devi	Assistant Professor, Faculty of Education, Member	
15.	Dr Preeti Shrivastav	Lecturer	
16.	Prof. (Dr.) P.K Mishra	Professor, FOE, C.CS university Meerut	
17.	Dr. Manju Gupta	Associate Professor, Department of Education, Meerut College Meerut	
18.	Mr. Rajeev Dixit	Businessman, Meerut	
19.	Mrs. Asha Gulati	Principal, Govt. Primary School, Partapur, Meerut	
20.	Ms. Nikita Chaudhary	Teacher, Meerut Public School, Meerut	
21.	Ms. Shalini Jain	Teacher, The Millennium Public School, Meerut	
22.	Ms. Ashnarya	B.Ed.III Sem	
23.	Mr. Biju PC	M.Ed. IV Sem - Student	

Convener BOS
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REPORT ON ACTION TAKEN ON MINUTES OF MEETING HELD ON 18.06.2019

Annexure-2

S. No.	Agenda	Recommendation/Decision	Action Taken/pending
1.	To confirm the minutes of last meeting held on 08-01-2019	The minutes were approved	Action taken as specified in the minutes
2.	To report action taken on the minutes of Board of Studies held on 08-01-2019	The action taken report was considered	The action report was noted
3.	To approved the academic plan of the odd semester of the session 2020-2021	The academic plan was discussed and approved by the members of BOS'	The approved academic plan was introduced in the odd semester
4.	To allocate the mentors to the mentee to assist them and solving their Personal, educational and vocational problems	It was decided that on the basis of the no. of admission in various courses mentee will be allotted to the mentors.	Mentors were allotted to the mentee according to the ratio of the students in various courses.
5.	To approved the list of examiners for the external examination	List of examiners for external examination were prepared and approved by the faculty members	List of examiners for external examination was sent to the COE office.
6.	To approved the introduction interdisciplinary courses	The members approved the introduction of interdisciplinary courses for various classes	Approved Inter disciplinary courses was sent to the Faculty Board for approval but not implemented.
7.	To introduced the new integrated course M.Phil-Ph.D.	The BOS members approved the integrated M.Phil- Ph.D. course and was sent to the Research Cell of Academic Council	Admission process for the courses at preliminary stage has started
8	To Plan the scheduled of cultural activities for the Odd semester session 2019-20	BOS Members approved the cultural activities plan for odd session 2019-20	Plan was executed in the odd Semester.
9	To Approve the plan of organization of extension programme for the session semester (2019-20)	BOS members approve the extension programme for the session (2019-20)	Plan could not executed .
10	To Approve the introduction of new value added course (2019-20) (As per Annexure – 10)	BOS members approve the introduction of new value added course for the session (2019-20)	The course was implemented at the beginning of semester as specified in the minutes (2019-20)
11	To Approve the procedure of stakeholders' feedback for the improvement of the quality of teaching – learning process.	The institution approved the procedure of stake holders feedback for the improvement of quality of teaching learning process.	Feedback was collected from various stakeholders.
12	To ratify the action taken plan on the basis of stakeholders' feedback for the improvement of the quality of teaching learning process.	On the basis of the feedback report is prepared and ATR is prepared.	The action taken report was sent to the faculty board.
13	To approve the Planning for B.El.Ed., B.Ed. and M.Ed..Internship.	The plan was prepared for internship.	Internship schedule was implemented for B.El.Ed., B.Ed. and M.Ed.
14	To approve the M.Phil in Education Programme Carry forward to next Academic Session 2019-2020 due to no admission in the session 2018-2019.	Members of BoS approved the plan of M.Phil in Education Programme Carry forward to next Academic Session 2019-2020.	Approved plan of M.Phil in Education Programme Carry forward to next Academic Session 2019-2020 was sent to Faculty Board.
15	Any other items with the permission the chairperson.	A List of items is prepared and sent to Dean Faculty of Education.	The action report was noted.


Chairman-BOS