



# Faculty of Education

Recognized by National Council for Teacher Education (NCTE)  
Website: www.education.subharti.org, E-mail: education@subharti.org, Ph.: 0121-3058040 (Extn: 2820, 2821), Mob.: 9639010317  
A constituent college of



## SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

Ref. No.: Dean/FE/SVSU/2018/402-0

Date: 18-06-2018

### Department of Education Meeting of Board of Studies

A meeting of Board of Studies will be held on 18-06-2018 at 02:00 PM in the office of the Dean, Faculty of Education. Following are agenda items for the same.

1. **Agenda Item No.1:** To confirm the minutes of last meeting held on 20<sup>th</sup> December 2017.
2. **Agenda Item No.2:** To report action taken on the minutes of Board of Studies held on 20<sup>th</sup> December 2017.
3. **Agenda Item No.3:** To adopt the CBCS system in place of conventional system in B.Ed. Programme, B.El.Ed. Programme, M.Ed. Programme, and M.Phil Programme starting from the session 2018-2019. (manual system).
4. **Agenda Item No. 4:** To consider and adopt the modification in the present curriculum as per CBCS system.
5. **Agenda Item No.5:** To approve the procedure of stakeholders' feedback for the improvement of the quality of teaching-learning process.
6. **Agenda Item No. 6:** To ratify the action taken plan on the basis of stakeholders' feedback for the improvement of the quality of teaching-learning process
7. **Agenda Item No.7:** To approve the new activities to be initiated in the new semester to improve the teaching-learning process.
8. **Agenda Item No.8:** To make the evaluation process comprehensive, continuous with emphasis on practical experience.
9. **Agenda Item No.9:** To form the departmental committees.
10. **Agenda Item No. 10:** To approve the plan of organisation of the extension programme.
11. **Agenda Item No. 11:** To approve the introduction of five interdisciplinary courses in the B.El.Ed. and B.Ed. programme.
12. **Agenda Item No. 12:** To approve the inclusion of previously running value-added courses in the syllabus of B.Ed. and M.Ed. programmes.
13. **Agenda Item No. 13:** To approve the introduction of new value-added course.
14. **Agenda Item No. 14:** To approve the mechanism to enhance the academic performance of slow fast learners.
15. **Agenda Item No. 15:** To approve the M.Phil. in Education programme Carry forward to next Academic session 2018-2019 due to no admission in 2017-2018.
16. Any other items with the permission of the chairman.

(Dean)  
Dean

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Ref. No.: Dean/FE/SVSU/2018/402-2

Date: 18-06-2018

## Department of Education Minutes for Meeting of Board of Studies held on 18-06-2018

At the onset, the Chairperson BoS welcomed all the members and thanked the outside experts for sparing their time. The items were taken as per agenda-

1. **Agenda Item No.1:** To confirm the minutes of last meeting held on 20<sup>th</sup> December 2017.  
**The members confirmed the minutes.** (As per Annexure-1)
2. **Agenda Item No.2:** To report action taken on the minutes of Board of Studies held on 20<sup>th</sup> December 2017.  
**The members noted the action taken.** (As per Annexure-2)
3. **Agenda Item No.3:** To adopt the CBCS system in place of conventional system in B.Ed. Programme, B.El.Ed. Programme, M.Ed. Programme, and M.Phil Programme starting from the session 2018-2019. (manual system).  
**The members approved the adoption of CBCS system in B.Ed. Programme, B.El.Ed. Programme, M.Ed. Programme, and M.Phil Programme starting from the session 2018-2019. (manual system).** (As per Annexure-3)
4. **Agenda Item No. 4:** To consider and adopt the modification in the present curriculum as per CBCS system.  
**The members recommended and adopted the modified curriculum as per CBCS system.** (As per Annexure-4)
5. **Agenda Item No.5:** To approve the procedure of stakeholders' feedback for the improvement of the quality of teaching-learning process.  
**The members ratified the procedure of stakeholders' feedback for the improvement of the quality of teaching-learning process.** (As per Annexure-5)
6. **Agenda Item No. 6:** To ratify the action taken plan on the basis of stakeholders' feedback for the improvement of the quality of teaching-learning process.  
**The members ratified the action taken plan of stakeholders' feedback for the improvement of the quality of teaching-learning process and the points requiring consideration were sent to the Academic Council for further action.** (As per Annexure-6)
7. **Agenda Item No.7:** To approve the new activities to be initiated in the new semester to improve the teaching-learning process.  
**After the discussion, all the members unanimously agreed to include some new activities, according to the global need of teacher-training programme.** (As per Annexure-7)
8. **Agenda Item No.8:** To make the evaluation process comprehensive, continuous with emphasis on practical experience.  
**After the discussion, all the faculty members agreed unanimously to include the following suggestions-**(As per Annexure-8)
  1. Panel of 2-3 members to be formed for the evaluation of assignments, projects and viva-voce
  2. Three sessional examinations will be conducted in every semester, both formative and summative from of evaluation will be used to evaluate the performance of the students
  3. After taking the sessional examinations, answer sheets will be shown to students and they will be emphasised to identify their weaknesses, then feedback on question paper will be collected



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and gap assessed by the obtained marks of the students. On this basis, remedial and tutorial classes will be arranged accordingly.

9 **Agenda Item No.9:** To form the departmental committees.

**The departmental committee was formed with the consent of the members. (As per Annexure-9)**

10. **Agenda Item No. 10:** To approve the plan of organisation of the extension programme.

**The members approved the plan of organisation of the extension programme. (As per Annexure-10)**

11. **Agenda Item No. 11:** To approve the introduction of interdisciplinary courses in the B.El.Ed. and B.Ed. programmes.

**The introduction of the interdisciplinary courses was approved in the B.El.Ed. and B.Ed. programmes. (As per Annexure-11)**

12. **Agenda Item No. 12:** To approve the inclusion of the previously running value-added courses in the syllabus of B.Ed. and M.Ed. programmes.

**The members approved the inclusion of the previously running value-added courses in the syllabus of B.Ed. and M.Ed. programmes. (As per Annexure-12)**

13. **Agenda Item No. 13:** To approve the introduction of new value-added course.

**The members approved the introduction of new value-added course and the matter was sent to the Academic Council for further action. (As per Annexure-13)**

14. **Agenda Item No. 14:** To approve the mechanism to enhance the academic performance of slow fast learners.

**The members approved the mechanism to enhance the academic performance of slow fast learners student. (As per Annexure-14)**

15. **Agenda Item No. 15:** To approve the M.Phil. in Education programme Carry forward to next Academic session 2018-2019 due to no admission in 2017-2018.

**The members approved the M.Phil. in Education programme Carry forward to next Academic session 2018-2019 due to no admission in 2017-2018. (As per Annexure-15)**

16. Any other items with the permission of the chairman.

The agenda of Board of Studies were sent to the Faculty Board where all the senior faculty members gave their consent to it.

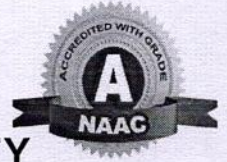
*Dr.*  
Dean  
Faculty of Education  
S.V. Subharti University  
MEERUT

(Dean)



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Ref. No.: Dean/FE/SVSU/2018/403<sup>17</sup>

Date: 18-06-2018

Annexure-1

### Department of Education Minutes for Meeting of Board of Studies held on 18-06-2018

A meeting of Board of Studies was held on 18-06-2018 at 02:00 PM in the office of the Dean, Faculty of Education.

Following members attended the meeting-

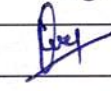


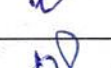

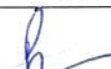
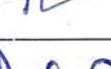

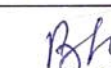
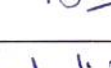
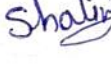
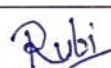
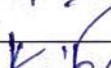


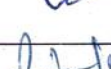

1. Dr. B.C. Dubey (Dean, Faculty of Education)- **In the chair**
2. Dr. Santosh Sharma (Professor, Faculty of Education)- **Academic Coordinator**
3. Dr. Rahul Sirohi (Associate Professor, Faculty of Education)- **Member**
4. Dr. Vibha Laxmi (Assistant Professor, Faculty of Education)-**Member**
5. Mr. Sanjeev Kumar (Assistant Professor, Faculty of Education)- **Member**
6. Mr. Rahul Gupta (Assistant Professor, Faculty of Education)- **Member**
7. Dr. Bhuvnesh Sharma (Assistant Professor, Faculty of Education)- **Member**
8. Ms. Shalini Tiwari (Assistant Professor, Faculty of Education)- **Member**
9. Ms. Rubi Chauhan (Assistant Professor, Faculty of Education)- **Member**
10. Dr. K.K. Chaudhary (Associate Professor, FOE, MJPRU, Bareilly)- **External Subject Expert**
11. Prof. Chandra Shekhar Sharma (Director, Department of Education, IIMS., Meerut)- **External Subject Expert**
12. Mr. Rajeev Dixit (Businessman, Meerut)- **Guardian**
13. Mrs. Asha Gulati (Principal, Govt Primary School, Partapur, Meerut)-**Guardian**
14. Ms. Nikita Chaudhary (Teacher, Meerut Public School, Meerut)- **Alumni**
15. Ms. Shalini Jain (Teacher, The Millenium Public School, Meerut)- **Alumni**
16. Ms. Preeti Singhal (B.Ed. IV Sem)- **Student**
17. Ms. Manisha Sharma (M.Ed. IV Sem)- **Student**

#### The following members could not attend the meeting -

Dr. Navneet Saxena (Assistant Professor, FOE, SVSU, Meerut)- Member, Dr. Mumtaz Sheikh (Assistant Professor, FOE, SVSU, Meerut) – Member & Ms. Sangeeta (Assistant Professor, FOE, SVSU, Meerut)- Member

  
Faculty of Education  
S.V. Subharti University,  
MEERUT

**Department of Education**  
**Board of Studies held on 18-06-2018**  
**Attendance Sheet**

Name & Designation	Position in Meeting	Signature
Dr. B.C. Dubey (Dean, Faculty of Education)	Chairman	
Dr. Santosh Sharma (Professor, Faculty of Education)	Academic Coordinator	
Dr. Rahul Sirohi (Associate Professor, Faculty of Education)	Member	
Dr. Vibha Laxmi (Assistant Professor, Faculty of Education)	Member	
Mr. Sanjeev Kumar (Assistant Professor, Faculty of Education)	Member	
Mr. Rahul Gupta (Assistant Professor, Faculty of Education)	Member	
Dr. Bhuvnesh Sharma (Assistant Professor, Faculty of Education)	Member	
Ms. Shalini Tiwari (Assistant Professor, Faculty of Education)	Member	
Ms. Rubi Chauhan (Assistant Professor, Faculty of Education)	Member	
Dr. K.K. Chaudhary (Associate Professor, FOE, MJPRU, Bareilly)	External Subject Expert	
Prof. Chandra Shekhar Sharma (Director, Department of Education, IIMS., Meerut)	External Subject Expert	
Mr. Rajeev Dixit (Businessman, Meerut)	Guardian	
Mrs. Asha Gulati (Principal, Govt Primary School, Partapur, Meerut)	Guardian	
Ms. Nikita Chaudhary (Teacher, Meerut Public School, Meerut)	Alumni	
Ms. Shalini Jain (Teacher, The Millenium Public School, Meerut)	Alumni	
Ms. Preeti Singhal (B.Ed. IV Sem)	Student	
Ms. Manisha Sharma (M.Ed. IV Sem)	Student	

  
Dean  
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### ANNEXURE - 2

#### REPORT ON ACTION TAKEN ON MINUTES OF MEETING HELD ON 18.06.2018

S No	Agenda	Recommendation/Decision	Action Taken/Pending
1	To confirm the minutes of last meeting held on 20.12.2017	The minutes were approved	Action taken as specified in the minutes
2	To report action taken on the minutes of Board of Studies held on 20.12.2017	The action taken report was considered	The action taken report was noted
3	To adopt the CBCS system in place of conventional system in B.Ed. Programme, B.El.Ed. Programme, M.Ed. Programme, and M.Phil Programme starting from the session 2018-2019. (manual system).	The adoption of CBCS system in B.Ed. Programme, B.El.Ed. Programme, M.Ed. Programme, and M.Phil Programme was approved and sent Academic Council.	CBCS System implemented in all the programmes of teacher training
	To consider and adopt the modification in the present curriculum as per CBCS system	The modified syllabus presented by the course coordinators were approved in the BOS and sent to Academic Council	The modified syllabus were introduced in the teacher training programme
5	To approve the procedure of stakeholders' feedback for the improvement of the quality of teaching-learning process	The procedure of stakeholders' feedback was approved	The stakeholders feedback was taken and its analysis carried out
6	To ratify the action taken plan on the basis of stakeholders' feedback for the improvement of the quality of teaching-learning process	The action taken plan on the basis of stakeholders' feedback was ratified and points requiring consideration were sent to the Academic Council	The action taken plan was executed
7	To approve the new activities to be initiated in the new semester to improve the teaching-learning process.	The new activities to be initiated in the new semester were approved	The decision taken for the new activities to be initiated for the new semester was implemented
8	To make evaluation process comprehensive, continuous with emphasis on practical experience	The decision was taken to make the evaluation system continuous with emphasis on practical experience	The decision taken to make evaluation process comprehensive, continuous with emphasis on practical experience was implemented
	To form the departmental committee	The decision was taken to form the departmental committee on the basis of the expertise of the faculty member	The departmental committee was formed.
10	To approve the organisation of the extension programme	The organisation of the extension programme was approved	The extension programme was organised as per the plan
11	To approve the introduction of the interdisciplinary courses in B.Ed. & B.El.Ed. programmes	The introduction of the interdisciplinary courses in B.Ed. and B.El.Ed. programmes was approved	The interdisciplinary courses were introduced in the courses of B.Ed. and B.El.Ed. programmes
12	To approve the inclusion of the previously running value-added courses in the syllabus of B.Ed. and M.Ed. programme	The inclusion of the previously running value-added course in the syllabus of B.Ed. and M.Ed. programme was approved	The previously running value-added course were included in the syllabus of B.Ed. and M.Ed. programme
13	To approve the introduction of new value-added course	The new value-added course was approved	The value-added course was run and report.
14	To approve the mechanism to enhance the academic performance of slow fast learners.	Mechanism to enhance the academic performance of slow fast learners was approved by the all BoS members.	Mechanism was implemented to enhance the academic performance of slow fast learners and sent to IQAC.
15	To approve the M.Phil. in Education programme Carry forward to next Academic session 2019-2020 due to no admission in 2018-2019	The M.Phil Programme carry forwarded to next academic session due to no admission in 2019-2020	Recommendation sent to Faculty Board.