



**SHAHEED BABA DEEP SINGH**  
Department of Home Science  
**FACULTY OF ARTS & SOCIAL SCIENCES**  
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**SWAMI VIVEKANAND SUBHARTI UNIVERSITY**  
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Ref.No: SVSU/FASS/HSD/2023/418(A)

Date: 12/01/23

**NOTICE**

A meeting of the Board of Studies (BOS) to be held on 17/01/23 in the conference hall of home science department at 11.00 am. All members mentioned below are requested to attend the meeting.

**Constitution of Board of Studies**

S. No.	Chairperson	
1.	Dr. Nishma Singh	Associate Professor Head, Shaheed Baba Deep Singh Department of Home Science, SVSU, Meerut

Member Secretary		
2.	Dr. Shalu Nehra, Assistant Professor	Shaheed Baba Deep Singh Department of Home Science, SVSU, Meerut

Members		
3.	Dr. Shivangi Yadav Assistant Professor	Shaheed Baba Deep Singh Department of Home Science, SVSU, Meerut
4.	Ms. Neetu Yadav Assistant Professor	
5.	Ms. Virender Pal Kaur Assistant Professor	
6.	Ms. Urvashi Sharma <i>Assistant Professor</i>	

Subject Expert		
1.	Dr. Kavita Khanna Professor	Delhi Technical campus, Greater Noida, GGSIP University

**Student Alumni**

1.	Ms. Anshuka Gupta	Student completed M.Sc., Home Science (Food and Nutrition) and an entrepreneur
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BOS Meeting will discuss the following agendas:

**Agenda item FASS/BoS 18/ No.1-**to approve the minutes of last BoS conducted on 28<sup>th</sup> June, 2022.

**Agenda item FASS/BoS 18/ No.2-**to approve the panel of examiners and evaluator of the semester end exams to be held in June, 2023.

**Agenda item FASS/BoS 18/ No.3-**to constitute the DRC committee and plan the DRC of Research Scholar Ms. Yashna Bawa and Ms. Sandhya Yadav in the month of September or October.

**Agenda item FASS/BoS 18/ No.5-4-** to discuss the progress reports of each research scholar of the Department of Home Science.

**Agenda item FASS/BoS 18/ No.5-**to discuss Ph.D. thesis Pre-submission of Dr. Braj Bhushan, research scholar.

**Agenda item FASS/BoS 18/ No.6-**to include more entrepreneurship activities in the “Janaky Athi Nahappan Incubation Centre” for the students as well as for community women.

**Agenda item FASS/BoS 18/ No.7-** to increase no. of visits in community to provide an opportunity to students to apply academic learning to real life events.

**Agenda item FASS/BoS 18/ No.8-**to suggest students to enroll in SWAYAM and MOOC courses.

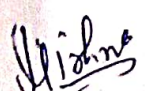
**Agenda item FASS/BoS 18/ No.9-**to plan an activity in reference of International Year of Millets-2023.

**Agenda item FASS/BoS 18/ No.10-**to encourage innovativeness and creativity amongst students by organized more activities under departmental clubs for the session 2022-23.

**Agenda item FASS/BoS 18/ No.11-** to discuss the appointments of Professor and Associate Professor for the vacant post 2022-23 sessions.

**Agenda item FASS/BoS 18/ No.12-** to conduct a SWOC analysis of all stakeholders in the department of Home Science.

Thanking you,

  
 Dr. Nishma Singh  
 Associate Professor & Head  
 Department of Home Science (FASS)  
 Swami Vivekanand Subharti University



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Date: 17/01/23

**Minutes of Meeting**

The 18<sup>th</sup> meeting of Board of Studies (Home Science) was convened on 17/01/23 in the Department of Home Science and chaired by Dr. Nishma Singh (Head, Department of Home Science). Following members were present in the meeting:

S. No.	Chairperson		Signature
1.	Dr. Nishma Singh	Associate Professor, Head, Shaheed Baba Deep Singh Department of Home Science, SVSU, Meerut	
2.	<b>Member Secretary</b>		
	Dr. Shalu Nehra, Assistant Professor	Shaheed Baba Deep Singh Department of Home Science, SVSU, Meerut	
<b>Members</b>			
3.	Ms. Neetu Yadav Assistant Professor	Shaheed Baba Deep Singh Department of Home Science, SVSU, Meerut	
5.	Ms. Virender Pal Kaur Assistant Professor		
6.	Ms. Urvashi Sharma Assistant Professor		
<b>Subject Expert</b>			
1.	Dr. Kavita Khanna, Professor	Punjab Technical University, Noida	
<b>Student Alumni</b>			
1.	Ms. Anshuka Gupta	Student completed M.Sc., Home Science (Food and Nutrition) and an entrepreneur	



BOS Meeting will discuss the following agendas:

**Agenda item FASS/BoS 18/ No.1-** to approve the minutes of last BoS conducted on 28<sup>th</sup> June, 2022.

**Resolution:** The report and minutes of the last BoS was briefed to the members by Dr. Nishma Singh, Head of the Department to external and internal members of the BOS.

**Agenda item FASS/BoS 18/ No.2-** to approve the panel of examiners and evaluator of the semester end exams to be held in June, 2023.

**Resolution:** The panel of Moderators for question papers, the panel of examiners, and evaluators of the upcoming semester exams were approved by the members of the BoS Committee and shall be sent to the Controller of Examination (related doc enclosed as Annexure-1).

**Agenda item FASS/BoS 18/ No.3-** to constitute the DRC committee and plan the DRC of Research Scholar Ms. Yashna Bawa and Ms. Sandhya Yadav in the month of September or October.

**Resolution:** DRC meeting of Ms. Yashna Bawa, research scholar, has been successfully completed in the presence of panel members, and reports of the same have been sent to the research section dated 23/10/2022. (Enclosed as annexure- ) and RDC will be conducted in the month of January.

**Agenda item FASS/BoS 18/ No.4-** to discuss Ph.D. thesis Pre-submission of Dr. Braj Bhushan, research scholar.

**Resolution:** After the analysis of progress report of Dr. Braj Bhushan's research work, it was highlighted that, pre submission can be progressed without any delay (related doc enclosed as Annexure-3).

**Agenda item FASS/BoS 18/ No.5-** to include more entrepreneurship activities in the "Janaky Athi Nahappan Incubation Centre" for the students as well as for community women.

**Resolution:** More activities to develop entrepreneurship skills among students should be conducted under Janaky Athi Nahappan Incubation Centre on regular basis as is the best practice of the department; it will motivate to students for start-ups and in other hand will help to promote small scale businesses also.

**Agenda item FASS/BoS 18/ No.6-** to increase no. of visits in community to provide an opportunity to students to apply academic learning to real life events.

**Resolution:** It was suggested by the BOS members that no. of community visits should be increased as its plays a vital role in builds relationships and 'social connectedness' and expose students to diversity and multiculturalism.

**Agenda item FASS/BoS 18/ No.7-**to suggest students to enroll in Coursera, SWAYAM and MOOC courses.

**Resolution:** Keeping the agenda in mind, that students must enroll in Coursera, SWAYAM and MOOC courses (developed cooperatively by MHRD and AICTE for U.G. and P.G. Programmes) for knowledge and skill development. A list of relevant courses prepared by faculties finalized after the discussion with subject expert and BoS members and sent to the University (related doc enclosed as Annexure-5).

**Agenda item FASS/BoS 18/ No.8-**to plan an activity in reference of International Year of Millets-2023.

**Resolution:** As per the suggestion Department celebrated International of Millets can grow on arid lands with minimal inputs and are resilient to changes in climate. This will be an opportunity to raise awareness of, and direct policy attention to the nutritional and health benefits of millets and their suitability for cultivation under adverse and changing climatic conditions.

**Agenda item FASS/BoS 18/ No.9-** to encourage innovativeness and creativity amongst students by organized more activities under departmental clubs for the session 2022-23.

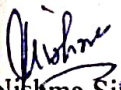
**Resolution:** The board members suggested that along with the syllabi and to enrich curriculum students should be to encourage innovativeness and creativity amongst students by organized more activities under departmental clubs for the session 2022-23.

**Agenda item FASS/BoS 18/ No.10-** to discuss the appointments of Professor and Associate Professor for the vacant post 2022-23 sessions.

**Resolution:** BOS members suggested that appointments for the post Professor and Associate Professor should be made as early as possible, as the upcoming session would soon commence and she suggested some as well for the post of Professor. The vacancy for the post of Professor and Associate Professor will be send to Registrar office for publishing (related doc enclosed as Annexure-4).

**Agenda item FASS/BoS 18/ No.11-** to conduct a SWOC analysis of all stakeholders in the department of Home Science.

**Resolution:** A SWOC analysis was conducted by the different stakeholders, i.e., students, teaching and non-teaching staff in the department of Home Science (report of the same has been sent to the concern authority).

  
Dr. Nishma Singh  
Associate Professor & Head  
Department of Home Science (FASS)  
Swami Vivekanand Subharti University





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**Action Taken Report of the Board of Studies held on 28/06/2022**

The detail of the action taken on the agendas of meeting is as follows:

The 17<sup>th</sup> meeting of Board of Studies (Home Science) was convened on 28th June, 2022 in the Department of Home Science and chaired by Dr. Nishma Singh (Head, Department of Home Science).

Agenda Item No.	Agenda	Resolution	Assigned Task and timeline	Task Completed on	Remark
1.	To approve the minutes of last BoS conducted on 26.01.2022.	The report and minutes of the last BoS was briefed to the members by Dr. Nishma Singh, Head of the Department.	-	-	-
1.	To approve the panel of examiners and evaluator of the semester end exams to be held in December, 2023.	The panel of Moderators for question papers, the panel of examiners, and evaluators of the upcoming semester exams were approved by the members of the BoS Committee and shall be sent to the Controller of Examination	Task was assigned on 8/07/2022 which was to be completed by 30/07/2022	Task was completed before the time, on 27/07/2022.	Completed.



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		(related doc enclosed as Annexure-1).			
2.	To constitute the DRC committee and plan the DRC of students admitted in 2020-21 in the month of September.	A new DRC has been constituted, and panel of examiners for the DRC of research scholar Ms. Yashna Bawa and Ms. Sandhya Yadav registered in 2020-21 was approved by the members of the BoS Committee and will be send to the Research Section (related doc enclosed as Annexure-2).	DRC of Ms. Yashna Bawa was successfully completed under the supervision of Dr. Shalu Nehra.	Task completed on 22/10/2022.	Implemented.
3.	To discuss Ph.D. thesis Pre-submission of Dr. Braj Bhushan, research scholar in the month of October 2022.	After the analysis of progress report of Dr. Braj Bhushan's work, it was highlighted that, pre submission can be progressed (related doc enclosed as as Annexure-3).	-	-	Not completed.
4.	To discuss the appointments of	It was suggested by BOS members to make	-	20/06/2022 and	2 Faculties was appointed on





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	Professor and Associate Professor for the vacant post 2022-23 sessions.	appointments for Professor and Associate Professor, as early as possible, as the session would soon commence and she suggested some as well for the post of Professor. The vacancy for the post of Professor and Associate Professor will be send to Registrar office for publishing (related doc enclosed as Annexure-4).		18/06/2022	the posts of Assistant Professors.
5.	To include more entrepreneurship activities in the "Janaky Athi Nahappan Incubation Centre" for the students as well as for community women.	More activities to develop entrepreneurship skills among students should be conducted under Janaky Athi Nahappan Incubation Centre on regular basis as is the best practice of the department, it will motivate to students for start-ups and in other hand will help to promote small			Various activities were organized by the faculty members and external experts on different dates.





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		scale businesses also.			
6.	to increase no. of visits in community to provide an opportunity to students to apply academic learning to real life events.	It was suggested by the BOS members that no. of community visits should be increased as it plays a vital role in builds relationships and 'social connectedness' and expose students to diversity and multiculturalism.	-	07/05/2022	Implemented
7.	To suggest students to enrol in SWAYAM and MOOC courses.	Keeping the agenda in mind, that students must enrol in SWAYAM and MOOC courses (developed cooperatively by MHRD and AICTE for U.G. and P.G. Programmes) for knowledge and skill development. A list of relevant courses prepared by faculties finalized after the	-	Total no. of 21 students were enrolled for SWAYAM and MOOC courses.  Related data was sent to registrar office and concerned department on 22/01/2022.	Completed.



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		discussion with subject expert and BoS members and sent to the University (related doc enclosed as Annexure-5.			
8.	To start the new value-added courses for session 2022-23.	All the members approved the suggestion of starting new value-added courses and the syllabi also were approved i.e., Developmental Domains, and the principal role of organic compost on agricultural productivity (related doc enclosed as Annexure- 6).	2Value Added Courses approved by Hon'ble VC Sir and was assigned to Dr. Neetu Yadav in the month of October and Ms. Urvashi Sharma in the month of November.	Task was completed by both faculties by December 2022.	Completed.
9.	To modify and revise of the syllabus for PG program (M.Sc. Food and	Many students reported that they are struggling with placements, (especially in M.Sc. Food & Nutrition) because	Agents forwarded to Registrar Office for the approval in Academic Council meeting	Task was completed on 09/09/2022 in 30 <sup>th</sup> AC meeting.	Implemented.



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<p>Nutrition and Human Development), as students are facing problem in placement because the present syllabus.</p>	<p>in the 4<sup>th</sup> semester, there are 3 subjects, Internship of 45 days (which is neither recommended in hospitals nor in industries, in lieu of this they desire an internship of minimum of 6 months), and dissertation (students less focus and feel the burden, as they have to complete the dissertation as well as the internship along with 3 subjects (theory and Practical) at the same time). BOS members concluded that instead of this, only an internship of 6 months and dissertation should be there in 4<sup>th</sup> semester and remaining 3 subjects to be combined with the other 3 semesters (related doc enclosed as Annexure-7).</p>	<p>on 05/09/2022.</p>		
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10.	To encourage innovativeness and creativity amongst students by organised more activities under departmental clubs for the session 2022-23.	It was suggested by the board that along with the syllabi and to enrich curriculum students should be to encourage innovativeness and creativity amongst students by organised more activities under departmental clubs for the session 2022-23.			Various activities were organized by the faculty members and external experts on different dates.
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Sign of Member Secretary

Sign and Stamp of Chairman

HEAD

DEPARTMENT OF HOME SCIENCE  
S. V. Subharti University, Meerut