

201718 (July 2017)



Department of Library & Information Science

Faculty of Arts & Social Science

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SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)



Office of the HOD

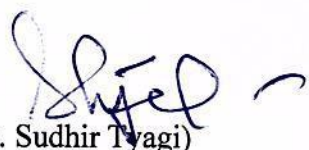
Ref. No.: FASS/DLIS/2017/113

Dated: 01/07/2017

Board of Studies Meeting Notice

A meeting of Board of Studies has been scheduled on 11/07/2017 at 11:30 AM in the office of the undersigned. Following are agenda items for the same.

1. **Agenda Item No. 1:** To confirm the minutes of the Board of Studies meeting held on 17/12/2016. (Annexure-1)
2. **Agenda Item No. 2:** To report action taken on the minutes of Board of Studies held on 17/12/2016. (Annexure-2)
3. **Agenda Item No. 3:** To consider the list of examiners for evaluation of thesis and conduct the viva voce exam of Ph.D. Scholars. (Annexure-3)
4. **Agenda Item No. 4:** Allocation of the course/subjects to the faculty members. (Annexure-4)
5. **Agenda Item No. 5:** To consider the list of external examiners for the theory & practical examinations. (Annexure-5)
6. **Agenda Item No. 6:** To plan the schedule of extracurricular activities. (Annexure-6)
7. **Agenda Item No. 7:** To allocate the mentors to mentee to assist the mentee in solving their personal & educational problems. (Annexure-7)
8. **Agenda Item No. 8:** To consider departmental academic calendar for the session 2017-18. (Annexure-8)
9. Any other items with the permission of the chairman.


(Dr. Sudhir Tyagi)

Head
HEAD

Deptt. of Library and Inf.Sc.
S. V. Subharti University
MEERUT

Copy to:

1. Dr. A. K. Sharma – Member
Professor, Department of Library & Information Science
2. Dr. Javed Khan – Member
Associate Professor, Department of Library & Information Science
3. Dr. Sapna Sharma – Member
Assistant Professor, Department of Library & Information Science
4. Dr. J. A. Siddiqui – External Expert
Coordinator, Dept. of Library & Info. Sci./Deputy Librarian, CCS University, Meerut
5. Dr. Deepak Sharma – External Expert
Asst. Professor, Dept. of Library & Info. Sci., M.M. College, Modinagar
6. Dr. Shiva Kannoja – External Expert
Deputy Librarian, JNU, New Delhi
7. Ms. Swati Agarwal – Alumni

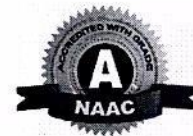


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Office of the HOD

Ref. No.: FASS/DLIS/2017/143

Dated: 11/07/2017

Minutes for Meeting of Board of Studies

A meeting of Board of Studies was held on 11/07/2017 at 11:30 AM in the office of the undersigned.

Following members attended the meeting

1. Dr. Sudhir Tyagi – Chairman
Head, Department of Library & Information Science
2. Dr. A. K. Sharma – Member
Professor, Department of Library & Information Science
3. Dr. Javed Khan – Member
Associate Professor, Department of Library & Information Science
4. Dr. Sapna Sharma – Member
Assistant Professor, Department of Library & Information Science
5. Dr. J. A. Siddiqui – External Expert
Coordinator, Dept. of Library & Info. Sci./Deputy Librarian, CCS University, Meerut
6. Dr. Deepak Sharma – External Expert
Asst. Professor, Dept. of Library & Info. Sci., M.M. College, Modinagar
7. Dr. Shiva Kannoja – External Expert
Deputy Librarian, JNU, New Delhi
8. Ms. Swati Agarwal – Alumni

At the onset, the Chairperson BoS welcomed all the members and thanked outside experts for sparing their time. The items were taken up as per agenda.

1. **Agenda Item No. 1:** *To confirm the minutes of the Board of Studies meeting held on 17/12/2016.*

Discussion and Resolution: The member confirmed the minutes.

2. **Agenda Item No. 2:** *To report action taken on the minutes of Board of Studies held on 17/12/2016.*

Discussion and Resolution: The members noted the action taken.

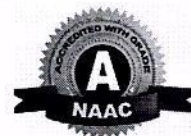


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3. **Agenda Item No. 3:** *To consider the list of examiners for evaluation of thesis and conduct the viva voce exam of Ph.D. Scholars.*

Discussion and Resolution: The Board considered and approved the list of examiners for evaluation of thesis and conduct the viva voce exam of Ph.D. Scholars, as recommended by the DRC.

4. **Agenda Item No. 4:** *Allocation of the course/subjects to the faculty members.*

Discussion and Resolution: The board considered allotment of course/subjects as per specialization of available faculty members.

5. **Agenda Item No. 5:** *To consider the list of external examiners for the theory & practical examinations.*

Discussion and Resolution: The board consider the proposed list of external examiners of BLIS & MLIS programme for theory and practical examinations.

6. **Agenda Item No. 6:** *To plan the schedule of extracurricular activities.*

Discussion and Resolution: The board approved the plan for extracurricular activities for the forthcoming semester.


7. **Agenda Item No. 7:** *To allocate the mentors to mentee to assist the mentee in solving their personal & educational problems.*

Discussion and Resolution: The board allocated the faculty members as mentors to the students of BLIS & MLIS for the session 2017-18.

8. **Agenda Item No. 8:** *To consider departmental academic calendar for the session 2017-18. (Annexure-8)*

Discussion and Resolution: The board approved the plan for academic calendar for the session 2017-18.

9. *Any other items with the permission of the chairman.*


(Dr. Sudhir Tyagi)






Head

HEAD

Deptt. of Library and Inf.Sc.
S. V. Subharti University
MEERUT

Attendance Sheet
Meeting of Board of Study
Date: 11/07/2017 (Tuesday)

Venue: Department of Library & Information Science

S. No.	Name		Signature
1.	Dr. Sudhir Tyagi, Head	Chairman	
2.	Dr. A. K. Sharma, Professor	Member	-
3.	Dr. Javed Khan, Associate Professor	Member	
4.	Dr. Sapna Sharma, Assistant Professor	Member	
5.	Dr. J. A. Siddiqui, Coordinator, Dept. of Library & Information Science, CCS University, Meerut	External Expert	-
6.	Dr. Deepak Sharma, Assistant Professor, Dept. of Library & Information Science, MM College, Modinagar, Ghaziabad	External Expert	
7.	Dr. Shiva Kannoja, Deputy Librarian, JNU, Delhi	External Expert	-
8.	Ms. Swati Agarwal, MLIS Student	Alumni	



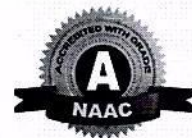
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Office of the HOD


Ref. No.: FASS/DLIS/2017/246

Date: 02/10/2017

Action Taken Report

The meeting of Board of studies was held on 11/07/2017. The Action taken on the agendas discussed are given below:

Agenda Item	Decision/Recommendation	Action Taken
To confirm the minutes of the Board of Studies meeting held on 17/12/2016.	Minutes confirmed	No action required
To report action taken on the minutes of Board of Studies held on 17/12/2016.	Members present noted the action taken	Report prepared and submitted
To consider the list of examiners for evaluation of thesis and conduct the viva voce exam of Ph.D. Scholars.	List forwarded to COE	No action required
Allocation of the course/subjects to the faculty members.	List of courses/subject are distributed among the faculty members	Implemented
To consider the list of external examiners for the theory & practical examinations.	List forwarded to COE	No action required
To plan the schedule of extracurricular activities.	List of extracurricular activities are prepared	-
To allocate the mentors to mentee to assist the mentee in solving their personal & educational problems	Mentors are appointed	Implemented
To consider departmental academic calendar for the session 2017-18.	Departmental academic calendar prepared	-
Any other items with the permission of the chairman.	-	-


(Dr. Sudhir Tyagi)

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