

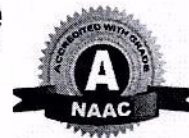


# Department of Library & Information Science Faculty of Arts & Social Science

Web: subharti.org, e-mail: libraryscience@subharti.org, Ph.:0121-2439043/52 (Extn: 2835,2836), Telefax: 0121-3058030, 2439067

**SWAMI VIVEKANAND SUBHARTI UNIVERSITY**

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)



Office of the HOD

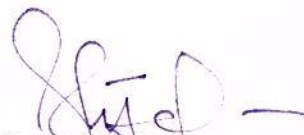
Ref. No.: FASS/DLIS/2019/190

Dated: 01/06/2019

## Board of Studies Meeting Notice

A meeting of Board of Studies has been scheduled on 10/06/2019 at 02:15 PM in the office of the undersigned. Following are agenda items for the same.

1. **Agenda Item No. 1:** To confirm the minutes of the Board of Studies meeting held on 15/12/2018. (Annexure-1)
2. **Agenda Item No. 2:** To report action taken on the minutes of Board of Studies held on 15/12/2018. (Annexure-2)
3. **Agenda Item No. 3:** To ratify the time table and allocation of the course/subjects to the faculty members. (Annexure-3)
4. **Agenda Item No. 4:** To consider the list of external examiners for the theory & practical examinations. (Annexure-4)
5. **Agenda Item No. 5:** To approve the plan of academic activities. (Annexure-5)
6. **Agenda Item No. 6:** To allocate the mentors to mentee to assist the mentee in solving their personal & educational problems. (Annexure-6).
7. **Agenda Item No. 7:** To consider departmental academic calendar for the session 2019-20. (Annexure-7)
8. **Agenda Item No. 8:** To consider the list of examiners for evaluation of thesis and conduct the viva voce exam of Ph.D. Scholars. (Annexure-8)
9. **Agenda Item No. 9:** To consider new value added course in the programme of BLIS & MLIS for the session 2019-20. (Annexure-9)
10. **Agenda Item No. 10:** Review of feedback analysis based on stakeholders' feedback of the year 2018-19. (Annexure-10)
11. Any other items with the permission of the chairman.

  
(Dr. Sudhir Tyagi)

Head HEAD

Deptt. of Library and Inf.Sc.  
S. V. Subharti University  
MEERUT

Copy to:

1. Dr. Javed Khan – Member (Associate Professor, DLIS, SVSU)
2. Dr. Sapna Sharma – Member (Assistant Professor, DLIS, SVSU)
3. Dr. J. A. Siddiqui – External Expert  
Coordinator, DLIS/Deputy Librarian, CCS University, Meerut
4. Dr. Deepak Sharma – External Expert (Asst. Professor, DLIS, M.M. College, Modinagar)
5. Dr. Shiva Kannoja – External Expert (Deputy Librarian, JNU, New Delhi)
6. Ms. Pinki Sharma – Alumni



Office of the HOD

Ref. No.: FASS/DLIS/2019/198

Dated: 12/06/2019

### Minutes for Meeting of Board of Studies

A meeting of Board of Studies was held on 10/06/2019 at 02:15 PM in the office of the undersigned.

Following members attended the meeting

1. Dr. Sudhir Tyagi – Chairman  
Head, Department of Library & Information Science
2. Dr. Javed Khan – Member  
Associate Professor, Department of Library & Information Science
3. Dr. Sapna Sharma – Member  
Assistant Professor, Department of Library & Information Science
4. Dr. J. A. Siddiqui – External Expert  
Coordinator, Dept. of Library & Info. Sci./Deputy Librarian, CCS University, Meerut
5. Dr. Deepak Sharma – External Expert  
Asst. Professor, Dept. of Library & Info. Sci., M.M. College, Modinagar
6. Dr. Shiva Kannoja – External Expert  
Deputy Librarian, JNU, New Delhi
7. Ms. Pinki Sharma – Alumni

At the onset, the Chairperson BoS welcomed all the members and thanked outside experts for sparing their time. The items were taken up as per agenda.

1. **Agenda Item No. 1:** *To confirm the minutes of the Board of Studies meeting held on 15/12/2018.*

**Discussion and Resolution:** The member confirmed the minutes.

2. **Agenda Item No. 2:** *To report action taken on the minutes of Board of Studies held on 15/12/2018.*

**Discussion and Resolution:** The members noted the action taken.

3. **Agenda Item No. 3:** *To ratify the time table and allocation of the course/subjects to the faculty members. (Annexure-3)*

**Discussion and Resolution:** The board considered allotment of course/subjects as per specialization of available faculty members.





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4. **Agenda Item No. 4:** *To consider the list of external examiners for the theory & practical examinations. (Annexure-4)*  
**Discussion and Resolution:** List of examiners unanimously accepted and recommended to COE.
5. **Agenda Item No. 5:** *To approve the plan of academic activities. (Annexure-5)*  
**Discussion and Resolution:** The board approved the plan for academic activities for the forthcoming semester.
6. **Agenda Item No. 6:** *To allocate the mentors to mentee to assist the mentee in solving their personal & educational problems. (Annexure-6)*  
**Discussion and Resolution:** The board allocated the faculty members as mentors to the students of BLIS & MLIS for the session 2019-20.
7. **Agenda Item No. 7:** *To consider departmental academic calendar for the session 2019-20. (Annexure-7)*  
**Discussion and Resolution:** The board approved the plan for academic calendar for the session 2019-20.
8. **Agenda Item No. 8:** *To consider the list of examiners for evaluation of thesis and conduct the Viva-voce exam of Ph.D. Scholars. (Annexure-8)*  
**Discussion and Resolution:** The Board considered and approved the list of examiners for evaluation of thesis and conduct the viva voce exam of Ph.D. Scholars, as recommended by the DRC.
9. **Agenda Item No. 9:** *To consider new value added course in the programme of BLIS & MLIS for the session 2019-20.*  
**Discussion and Resolution:** Digital Marketing of Resources to be introduced from the session 2019-20.
10. **Agenda Item No. 10:** *Review of feedback analysis based on stakeholders' feedback of the year 2018-19. (Annexure-10)*  
**Discussion and Resolution:** The members noted the feedback analysis and approved the action taken on the feedback of the year 2018-19.

(Dr. Sudhir Tyagi)

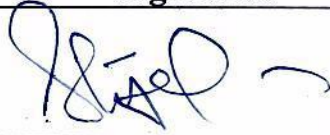



Head  
Deptt. of Library and Inf.Sc.  
S. V. Subharti University  
MEERUT

**Attendance Sheet**

**Meeting of Board of Study**

**Date: 10/06/2019 (Wednesday)**

**Venue: Department of Library & Information Science**

<b>S. No.</b>	<b>Name</b>		<b>Signature</b>
1.	Dr. Sudhir Tyagi, Head	Chairman	
2.	Dr. Javed Khan, Associate Professor	Member	
3.	Dr. Sapna Sharma, Assistant Professor	Member	
4.	Dr. J. A. Siddiqui, Coordinator, Dept. of Library & Information Science, CCS University, Meerut	External Expert	
5.	Dr. Deepak Sharma, Assistant Professor, Dept. of Library & Information Science, MM College, Modinagar, Ghaziabad	External Expert	
6.	Dr. Shiva Kannoja, Deputy Librarian, JNU, Delhi	External Expert	
7.	Ms. Pinki Sharma, MLIS Student	Alumni	





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Office of the HOD

Ref. No.: FASS/DLIS/2019/ 236

Date: 17/09/2019

### Action Taken Report

The meeting of Board of studies was held on 10/06/2019. The Action taken on the agendas discussed are given below:

Agenda Item	Decision/Recommendation	Action Taken
To confirm the minutes of the Board of Studies meeting held on 15/12/2018.	Minutes confirmed	No action required
To report action taken on the minutes of Board of Studies held on 15/12/2018.	Members present noted the action taken	Report prepared and submitted
To ratify the time table and allocation of the course/subjects to the faculty members	List of courses/subjects are distributed among the faculty members	Implemented
To consider the list of external examiners for the theory & practical examinations	List forwarded to COE	No action required
To approve the plan of academic activities	List of academic activities prepared	-
To allocate the mentors to mentee to assist the mentee in solving their personal & educational problems	Mentors are appointed	Implemented
To consider departmental academic calendar for the session 2019-20	Departmental academic calendar prepared	-
To consider the list of examiners for evaluation of thesis and conduct the viva voce exam of Ph.D. Scholars	List forwarded to COE	No action required
To consider new value added course in the programme of BLIS & MLIS for the session 2019-20	Digital Marketing of Resources to be introduced from the session 2019-20	Implemented
Review of feedback analysis based on stakeholders feedback of the year 2018-19	Members noted approved the action taken on the feedback	No new suggestions
Any other items with the permission of the chairman	-	-

(Dr. Sudhir Tyagi)

Head

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