



Subharti Dental College

Recognized by Govt. of India, Ministry of Health & Family Welfare, Govt. Letter No. V.12017/22/96-PMS(Pt.II)
Website: dental.subharti.org, e-mail: dental@subharti.org, Ph.: 0121-2439043 / 52 (Extn: 2012, 2003), Telefax: 0121-3058030, 2439067
A constituent college of



SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

Office of the Principal & Dean

Ref. No. SDC/Misc./2023/ **S31**
Date: 10.03.2023

To,

Hon'ble Vice Chancellor
S.V.S.U.
Meerut

Respected Sir,

After conducting the meeting of **Board of Studies** at departmental level, a meeting of "**Faculty Board**" was held in Council Hall, SDC & H from 12:00 noon onwards on **09.03.2023**. The minutes of the meeting and Panel of External Examiners are enclosed. You are requested to put it in forthcoming Academic Council Meeting, so that the same may be approved.

(Dr. Nikhil Srivastava)

MDS, FICD, FDS-RCPS(Glasgow), FDS-RCS (Edinburgh)
Principal & Dean

Encl:

1. Minutes of the meeting
2. Panel of External Examiners



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Date: 10.03.2023

Minutes of the Meeting

A meeting of the **Faculty Board** of Subharti Dental College & Hospital, Meerut was held on **09.03.2023** from 12:00 pm onwards in Council Hall, Subharti Dental College & Hospital, Meerut.

Following faculty members under the chairmanship of the Principal attended the meeting.

1. Dr. Nikhil Srivastava : Principal & Dean
2. Dr. Vineeta Nikhil : HOD (Conservative Dentistry & Endodontics)
3. Dr. Pradeep Raghav : HOD (Orthodontics & Dentofacial Orthopedics)
5. Dr. Vijay Wadhwan : HOD (Oral & Maxillofacial Pathology & Oral Microbiology)
6. Dr. Roma Goswami : HOD (Prosthodontics and Crown & Bridge)
7. Dr. Mayur Kaushik : HOD (Periodontology)
8. Dr. K. Nagaraju : HOD (Oral Medicine & Radiology)
9. Dr. Vivek Rana : Professor & Incharge (Pediatric & Preventive Dentistry)
10. Dr. Prajesh Dubey : Offg. HOD (Oral & Maxillofacial Surgery)
11. Dr. Sanchit Pradhan : Incharge (Public Health Dentistry)
11. Dr. Anamika Sharma : External Expert, Professor, Deptt. of Dentistry
L.L.R.M. Medical College, Meerut
12. Dr. Riyaz Ahmad : External Expert, Professor & Head, Deptt. of Dentistry
L.L.R.M. Medical College, Meerut

Following agenda were discussed & decisions taken in the meeting.

- Agenda No. 1:** Confirmation of minutes of last faculty board meeting held on 22.04.2022
- Discussion & Resolution : Minutes were circulated to all the members and no comments were received. The minutes were then proposed by Dr. Vineeta Nikhil, seconded by Dr. Pradeep Raghav & read as approved.



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Agenda No. 2: Approval of the Panel of examiners for MDS, BDS & DDM courses

Discussion & Resolution: After detailed discussion, most of the examiners approved by Board of Studies were passed by Faculty Board with few amendments. The criteria for selecting the examiners emphasized again as-

- (i) The examiner has to be full time academician in that college.
- (ii) As far as possible, some new names should be included.

Agenda No. 3: To review A.T.R. on the recommendation of QEWC.

Discussion & Resolution: The recommendations of QEWC for the Strategic Plan SDC 2023 was circulated to all the departments vide letter no. SDC//2022/04 dated 02.01.2023. The first quarterly report of each department was evaluated. It was found that most of the departments have been working to achieve the goal by the end of this year. The matter was discussed in details and Principal informed all the HODs on review the recommendation atleast once in two months and ensure that activities should be held in a regular manner through out the year.

Agenda No. 4: To discuss any Curriculum Reforms-

Discussion & Resolution: Principal informed that last time curriculum was reformed in 2019. It is the time for making the reform if any. Dr. Vijay Wadhwan suggested that the repetition of work in student's manual should be avoided and if one department is checking some work, the same work in other department should be deleted. Dr. Pradeep Raghav suggested to start an end-posting test for Interns, based on NEET PG pattern. All members agreed to start an end-posting test comprising of 50 questions (MCQs based with negative marking of 25%). The test should be of one hour and the passing marks should be 50%. It will be mandatory to all interns of appear in the examination and pass.



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- Agenda No. 5: To discuss Environmental Consciousness drive in SDC & H.**
Discussion & Resolution: Principal reiterated the need for adopting atleast one plant per faculty and PGs and the pots should have the name of the person responsible for maintaining it.
- Agenda No. 6: To discuss Progress in the proposed plan for next one year (2022-2023).**
Discussion & Resolution: The Director PG Studies, Dr. Vineeta Nikhil informed that the two guest lectures (March – April) have already been fixed. She requested all the departments to invite guest faculty for Integrated Seminar in such a way that every month one guest lecture is organized.
- Agenda No. 7: To start Certificate Course.**
Discussion & Resolution: The Principal proposed to initiate certificate courses of minimum 40 hrs duration. 40 hrs may be divided in the 3 modules and eligibility should be BDS final, interns, PGs & practitioners . He also informed that in due course of time, every department of the dental college will start atleast one certificate course. The faculty board approved three certificate courses on CAD-CAM, CBCT & Esthetic Dentistry.
- Agenda No. 8: Any other agenda-**
- (i) **To discuss regarding continuing Inter Disciplinary Course-**
Discussion & Resolution: Since 8 subjects of BDS course are inter disciplinary in nature and taught in the medical college, all the members agreed to continue these along with Basic English, Basic Computer Application, Personality Development and Environmental Science as Inter Disciplinary Courses.



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(ii) **To discuss Value Added Course for the year 2022-2023-**

Discussion & Resolution: The Value Added Courses have already been conducted by departments of Conservative Dentistry, PHD & Oral Surgery. The members agreed that Value Added Course should be conducted in different quarters of the academic year 2022-2023.

(iii) **To appraise feed back analysis for BDS/MDS programme for the year 2021-2022 and to collect the students feedback 2022-23-**

Discussion & Resolution: The committee members agreed that curriculum reforms and enrichment are necessary to address the global, national and regional needs. Thus the process of taking Stakeholders feedback on Curriculum for Academic year 2022-23 must be completed so that action is taken on the feedback report. Furthermore, the Principal & Dean informed the members that a structured mechanism has been formulated (ref. no. SDC/Misc/2023/507 dated 04.03.2023) for feedback collection, compilation and analysis of SDC & H.

(iv) **To discuss Academic Administrative Audit of SDC & H for the year 2021-2022-**

Discussion & Resolution: The report of Academic and Administrative Audit for the year 2021-2022 was placed and after discussion, approved unanimously.

(v) The Principal requested all HODs to ensure that all those who have patent/copy right in their names to participate in Innovation Conclave being held on 25th – 26th March, New Delhi.

(vi) Since, the thesis of MDS 2020 batch have been submitted, the principal requested HODs to make sure that the manuscript of their thesis should be submitted in any PubMed/Scopus Index Journal positively by 15.03.2023. He also suggested that with this year onward, all PGs should be told to publish minimum two articles. Principal suggested that our Mentorship Program should be strengthen and each and every student of the dental college should be



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- (vii) encouraged to get atleast one paper published under the guidance of his/her mentor. Initially three students can write one paper.
- (viii) Principal requested HODs to paste the faculty's work schedule on the gates of faculty clinic highlighting the work days of each faculty.
- (ix) Principal intimated the members that students of BDS are not aware about the sequence of topics to be covered by various departments, so he requested that the departments should make one notice regarding the sequence of the topics should be covered along with the names of the faculty and number of lectures required in finishing the topics.
- (x) Principal also requested to HODs to get all the lectures uploaded on ERP by the faculty members.

In the end, Principal thanked all the members and experts for attending the meeting.

Approved and recommended for consideration in Academic Council.

Thanking you,

Dr. Vineeta Nikhil
HOD (Conservative
Dentistry & Endodontics)

(Dr. Nikhil Srivastava)
Principal & Dean
SDC & H

Dr. Pradeep Raghav
HOD (Orthodontics &
Dentofacial Orthopedics)

Dr. Vijay Wadhwan
HOD (Oral & Maxillofacial
Pathology & Oral Microbiology)



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Dr. Mayur Kaushik
HOD
(Periodontology)

Dr. Roma Goswami
HOD (Prosthodontics and
Crown & Bridge)

Dr. Vivek Rana
Professor & Incharge
(Pediatric & Preventive Dentistry)

Dr. K. Nagaraju
HOD
(Oral Medicine &
Radiology)

Dr. Prajesh Dubey
Offg. HOD (Oral & Maxillofacial
Surgery)

Dr. Sanchit Pradhan
Incharge
(Public Health Dentistry)

Dr. Anamika Sharma
External Expert
Professor
Deptt. of Dentistry,
LLRM Medical College,
Meerut

Dr. Riyaz Ahmad
External Expert
Professor & HOD
Deptt. Of Dentistry
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Ref. No.: SDC/ATR/2023/486

Date: 02.03.2023

Action Taken Report of the Meeting

Held on 22.04.2022

The meeting of the Faculty Board of Subharti Dental College & Hospital was held on 22.04.2022 from 12.00 noon onwards in Council Hall, Subharti Dental College & Hospital, Meerut. The meeting was chaired by Principal & Dean and the agendas of the meeting were discussed with the members of the Faculty Board.

The main discussions of the meeting and the action taken are as follows:

SN	Agendas	Discussion and Resolution	Action Taken
1	To Discuss ATR on the recommendation of QEWC	All faculty board members agreed and approved the recommendations of QEWC of SDC & H.	Recommendation sent to Academic council for approval
2	To discuss for approval of the Student's Club of SDC	The suggestions were invited from all the members of faculty board, who approved the club and were satisfied with its functioning.	Recommendations sent to Academic council for consideration
3	To discuss regarding Continuing Inter Disciplinary course along with (Basic English, Basic Computer Application, Personality Envelopment and Environmental Science)	All faculty board members agreed to consider continuing the inter disciplinary course	Recommendations sent to Academic council for consideration
4	To discuss the Panel of Examiners	The proposed names of external and internal examiners for BDS, MDS & DDM courses for University Examinations were approved by the Faculty Board members	Recommendations sent to Academic council for consideration
5	To introduce PhD in inter disciplinary fields like Implantology, Esthetic Dentistry & Forensic Odontology	The Principal and Dean suggested that PhD in these interdisciplinary fields should be initiated and the members of faculty board unanimously agreed.	Recommendation sent to Academic council for approval



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6	To discuss and approve Best Practice, Distinctiveness and SWOC analysis of SDC & H	All faculty board members agreed to considered and approved SWOC analysis of SDC & H.	Recommendation sent to Academic council for approval
7	Discussion on Academic Administration Audit for the year 2020-21	The report of Academic Administrative Audit was placed and after discussion, approved unanimously.	Recommendation sent to Academic council for approval

(Dr. Nikhil Srivastava)

MDS, FICD, FDS-RCPS(Glasgow), FDS-RCS (Edinburgh)

Principal & Dean