

Ref.No.:-HM/SVSU/2023/ 3821

Date:-06/07/2023

Minutes of Meeting of Board of Studies held on 06/07/2023

Board of Studies meeting was held on **6th July, 2023 at 12:00 noon** in HOI's Office, BCSCMH.
The meeting was attended by the following members of Board of Studies:

1. Dr. Shiv Mohan Verma, Chairman, Board of Studies
2. Dr. Dhananjay Srivastav, Assistant Professor, BCSCMH, Member
3. Mrs. Garima Jain Goel, Assistant Professor, BCSCMH, Member
4. Mr. Indraneel Bose, Assistant Professor, BCSCMH, Member
5. Mr. Yajvendra Singh, Assistant Professor, BCSCMH, Member
6. Mr. Ankit Srivastava, Assistant Professor, BCSCMH, Member
7. Mr. Shobhit Singh, Assistant Professor, BCSCMH, Member
8. Mr. Vikas Sharma, Assistant Professor, BCSCMH, Member
9. Dr. Jatashankar R. Tewari, Associate Professor, IGNOU, New Delhi, External Academic Expert
10. Mr. Ajit Kumar Singh, GM, The MARS Resorts, Meerut, External Industry Expert
11. Mr. Arbaaj, Alumni, MHMCT- Member

Following members were not present during the meeting:

1. Mr. Saurabh Tripathi, Assistant Professor, BCSCMH, Member
2. Mr. Ankit Prakash, Assistant Professor, BCSCMH, Member

The Chairman of BOS welcomed all the members. The following agenda points were discussed during the meeting:

Agenda 1: To discuss the Action Taken Report of BOS Meeting held on 21/01/2023.

Discussion: Action Taken Report of the previous Board of Studies Meeting held on 21st Jan, 2023 was discussed in detail.

Resolution: Noted and approved by all the members of BOS. (Annexure-1)

Agenda 2: To discuss the Adoption of NEP 2020 as per the NCrf guidelines for Hotel Management programmes.

Discussion: NEP 2020 guidelines and National Credit Framework were discussed in length by the BOS members. Credit distribution and course allocation according to the NCrf is a lengthy process and requires a dedicated committee who can understand the minute details and applicability of NEP 2020 in Hotel Management programmes.



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Resolution: Composition of Implementation Committee for NEP at college level was approved by the members of BOS. The Chairman of the House directed that this committee is responsible to go through the minute details and applicability of NEP 2020 as per NCrf and submit a detailed report with Curriculum structure of Hotel Management programmes as per NEP within next six months, so that NEP can be implemented from the session 2024-25.

Action to be taken by	Implementation Committee for NEP
Timeline to complete the assigned task	15 th Dec, 2023
	Annexure-2

Agenda 3: Stakeholders' Feedback Analysis and Action Plan 2022-23.

Discussion: Annual Stakeholders' Feedback Analysis report 2022-23 was discussed by the BOS members in detail and found it correct. Action Plan on the Stakeholders' suggestions was checked, discussed and verified and suggested to follow the mentioned Action Plan.

Resolution: All the BOS members unanimously approved the Annual Stakeholders' Feedback Analysis Report 2022-23.

Action to be taken by	Feedback Analysis Committee & QEWC
Timeline to complete the assigned task	Action Plan to be followed and implemented in the upcoming session.
	Annexure-3

Agenda 4: Proposal of Value Added Courses for the session 2023-24.

Discussion: Board members have gone through the List of proposed VAC to be conducted for the session 2023-24. Dr. Tewari (External Academic Expert) suggested the change of names of VAC related to Housekeeping & Front Office.

Resolution: Names of VAC related to Housekeeping & Front Office were changed. All the BOS members unanimously approved the updated proposed list of VAC for the session 2023-24. **Annexure-4**

Agenda 5: Proposal of Student Club Activities for the session 2023-24.

Discussion: Board members have gone through the List of proposed Student Club Activities for the session 2023-24.

Resolution: All the BOS members unanimously approved the proposed list of Student Club Activities for the session 2023-24. **Annexure-5**



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Agenda 6: Syllabus Revision of MHMCT for the session 2023-24 as per CBCS.

Discussion: Board members have gone through the revised CBCS based Curriculum Structure and Syllabus of Master of Hotel Management & Catering Technology for the session 2023-24. Introduction of two new courses: **Rashtra Bodh** in 1st semester & **Indian Food & Fashion** in 2nd semester under the UGC guidelines for Indian Knowledge System. Credit Distribution and Elective subjects were checked & verified by the BOS members.

Resolution: All the BOS members unanimously approved the revised CBCS based Curriculum structure and Syllabus of MHMCT for the session 2023-24. **Annexure-6**

Agenda 7: Syllabus Revision of BHMCT for the session 2023-24 as per CBCS.

Discussion: Board members have gone through the revised CBCS based Curriculum Structure and Syllabus of Bachelor of Hotel Management & Catering Technology for the session 2023-24. Entrepreneurship Development-I & II will be taught in 3rd & 4th semester. In ED-II, students need to submit a detailed Business Plan. Introduction of two new courses: **Rashtra Bodh** in 1st semester & **Indian Food & Fashion** in 2nd semester under the UGC guidelines for Indian Knowledge System. Credit Distribution and Elective subjects were checked & verified by the BOS members.

Resolution: All the BOS members unanimously approved the revised CBCS based Curriculum structure and Syllabus of BHMCT for the session 2023-24. **Annexure-7**

Agenda 8: Syllabus Revision of B.Voc (Hospitality & Tourism) for the session 2023-24.

Discussion: Board members have gone through the revised Curriculum structure and Syllabus of B.Voc (Hospitality & Tourism) for the session 2023-24. Entrepreneurship Development-I & II will be taught in 3rd & 4th semester. In ED-II, students need to submit a detailed Business Plan. Also, students will undergo 6 months Industrial Training (IT) in 6th semester. Introduction of two new courses: **Rashtra Bodh** in 1st semester & **Indian Food & Fashion** in 2nd semester under the UGC guidelines for Indian Knowledge System. Credit Distribution and Multiple Entry & Exit options were checked & verified by the BOS members.

Resolution: All the BOS members unanimously approved the revised Curriculum structure and Syllabus of B.Voc (H & T) for the session 2023-24. **Annexure-8**



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Agenda 9: Syllabus Revision of BTTM for the session 2023-24 as per CBCS.

Discussion: Board members have gone through the revised CBCS based Curriculum structure and Syllabus of Bachelor of Travel & Tourism Management for the session 2023-24. Introduction of two new courses: **Rashtra Bodh** in 1st semester & **Indian Food & Fashion** in 2nd semester under the UGC guidelines for Indian Knowledge System. Credit Distribution and Elective subjects were checked & verified by the BOS members.

Resolution: All the BOS members unanimously approved the revised CBCS based Curriculum structure and Syllabus of BTTM for the session 2023-24. **Annexure-9**

Agenda 10: Syllabus Revision of B.Sc Culinary Arts (B.Sc.CA) for the session 2023-24 as per CBCS.

Discussion: Board members have gone through the revised CBCS based Curriculum structure and Syllabus of B.Sc. Culinary Arts for the session 2023-24. Introduction of two new courses: **Rashtra Bodh** in 1st semester & **Indian Food & Fashion** in 2nd semester under the UGC guidelines for Indian Knowledge System. Credit Distribution and Elective subjects were checked & verified by the BOS members.

Resolution: All the BOS members unanimously approved the revised CBCS based Curriculum structure and Syllabus of B.Sc.CA for the session 2023-24. **Annexure-10**

Agenda 11: Syllabus Revision of Diploma in Food Production & Bakery for the session 2023-24.

Discussion: Board members have gone through the revised Curriculum structure and Syllabus of Diploma in Food Production & Bakery for the session 2023-24. Introduction of two new courses: **Rashtra Bodh** in 1st semester & **Indian Food & Fashion** in 2nd semester under the UGC guidelines for Indian Knowledge System. Credit Distribution and Elective subjects were checked & verified by the BOS members.

Resolution: All the BOS members unanimously approved the revised Curriculum structure and Syllabus of DFPB for the session 2023-24. **Annexure-11**

Agenda 12: Syllabus Revision of Diploma in Food & Beverage Service for the session 2023-24.

Discussion: Board members have gone through the revised Curriculum structure and Syllabus of Diploma in Food & Beverage Service for the session 2023-24. Introduction of two new courses: **Rashtra Bodh** in 1st semester & **Indian Food & Fashion** in 2nd semester under the UGC guidelines for Indian Knowledge System. Credit Distribution and Elective subjects were checked & verified by the BOS members.

Resolution: All the BOS members unanimously approved the revised Curriculum structure and Syllabus of DFBS for the session 2023-24. **Annexure-12**



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Agenda 13: Amendment in Syllabus of B.Voc (H & T) for the session 2022-23.

Discussion: Board members have gone through the amended Curriculum structure and Syllabus of B.Voc (Hospitality & Tourism) for the session 2022-23. Introduction of three new courses: **Hospitality Sales** in 3rd semester, **Research Methodology & Principles of Management** in 4th semester. Also, students will undergo 6 months Industrial Training (IT) in 6th semester. Credit Distribution and Multiple Entry & Exit options were checked & verified by the BOS members.

Resolution: All the BOS members unanimously approved the amended Curriculum structure and Syllabus of B.Voc (H & T) for the session 2022-23. **Annexure-13**


Head of the Institution
Bhikaji Cama Subharti College of Hotel Management
S.V.S.U., MEERUT
Dr. Shiv Mohan Verma
Chairman, Board of Studies

By circulation to all members of B.O.S.



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