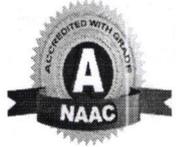


FACULTY OF ENGINEERING & TECHNOLOGY



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(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

Office of the Dean

Ref. No. DEAN/FET/2022 | ✓

Dated 02 April 2022

To

- HODs – CS/IT, ECE, EEE, ME, Civil Engg., Food Tech., EEM.

NOTICE

Sir,

1. I am directed to convey that Faculty Board Meeting will be held in the Dean Office at 02:00 PM on 04 April 2022 (Monday) for discussion on the various agenda points related to this Institute.
2. All HODs are requested to present in the meeting.


(Virender Singh)
Office Supdt.

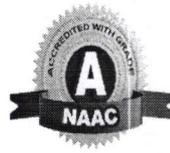
CC:

- The Dean, FET. – for information please.

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Office of the Dean

Ref. No. DEAN/FET/2022

Dated 04 April 2022

MINUTES OF THE FACULTY BOARD MEETING

1. A Faculty Board Meeting chaired by Dr. Manoj Kapil, Dean was held on 04 April 2022 at 02:00 PM in the Dean Office. During the Meeting the following were present:-

(a)	Dr. Manoj Kapil	Professor, Dean, FET	Chairman
(b)	Dr. Sharvan Kumar Garg	Professor, CS/IT	Member
(c)	Dr. Ravish Kumar Srivastava	Professor, ME	Member
(d)	Dr. Mukesh Ruhela	Professor, EEM	Member
(e)	Dr. Lalit Kumar	Assistant Professor, Food Tech.	Member
(f)	Er. Pankaj Kumar Gautam	Assistant Professor, EEE	Member
(g)	Er. Amit Kumar	Assistant Professor, ECE	Member
(h)	Er. Abhishek Tiwari	Assistant Professor, Civil Engg.	Member

2. The Dean, FET welcomed all the attendees in the meeting to discuss certain Academic issues. The agenda points discussed in the meeting are given in succeeding paras :-

Agenda No. 01 : To confirm the Minutes of the Board of Studies meeting held in the all departments during the session 2021-22.

Resolution : The Faculty Board confirmed Minutes of Board of Studies meeting held in the all departments in session 2021-22.

Agenda No. 02 : To report action taken on the minutes of Board of Studies held in the all departments during the session 2021-22.

Resolution : All points of Minutes of Board of Studies meeting have been noted by concerned faculty members and are being implemented.

Agenda No. 03 : Proposal for Start New PG Program, M.Tech. in Defence Technology.

The Faculty Board members to boost admissions in PG Engineering Program and keeping present trend of demand for defence technology qualified persons in view emphasized that there is need to start New PG Program, M.Tech. in Defence Technology.

Resolution : The points was discussed is details in the meeting and Chairman has directed that we will submit detailed proposal for the New PG Program to get approval of Academic Council.

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Agenda No. 04 : To discuss some important academic related issues.

Resolution : The Dean, FET also emphasized on the following points :-

- (a) All teaching staff are required to give more attention towards their teaching methodology and keep record of classes with all details.
- (b) All teaching staff are required to prepare their work book in which lesson plan for Lecture/Lab should be mentioned. This work book shall be made available at all time.
- (c) Load Chart of each department should be maintained properly to ensure that load of teaching/other activities of the department are distributed equally.
- (d) Placement activities have to be taken seriously. All faculty members should make maximum effort/liason with Placement Cell to invite Companies for Campus drive.

3. At last, the Chairman thanked to all attendees of meeting and convey that all will do their duty as per procedure, honesty and with requisite transparency.

(Dr. Manoj Kapil)
Dean



CC :

- All HODs – CS/IT, ECE, EEE, ME, Civil Engg., Food Tech., EEM.

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Office of the Dean

Ref. No. DEAN/FET/2022

Dated 04 April 2022

ATTENDANCE SHEET FOR THE FACULTY BOARD MEETING HELD ON 04 APRIL 2022

The following faculty members were present during the Faculty Board Meeting on 04 April 2022 at 02:00 PM in the Dean Office :-

Sl. No.	Name of faculty members	Designation	Signature	
1	Dr. Manoj Kapil	Professor, Dean, FET	Chairman	
2	Dr. Sharvan Kumar Garg	Professor, HOD-CS/IT dept.	Member	
3	Dr. Ravish Kumar Srivastava	Professor, HOD-ME dept.	Member	
4	Dr. Mukesh Ruhela	Professor, HOD-EEM dept.	Member	
5	Dr. Lalit Kumar	Assistant Professor, HOD-Food Tech. dept.	Member	
6	Er. Pankaj Kumar Gautam	Assistant Professor, HOD-EEE dept.	Member	
7	Er. Amit Kumar	Assistant Professor, HOD-ECE dept.	Member	
8	Er. Abhishek Tiwari	Assistant Professor, HOD-Civil Engg. dept.	Member	

(Dr. Manoj Kapil)
Dean



FACULTY OF ENGINEERING & TECHNOLOGY

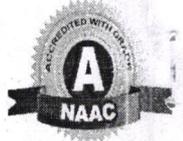


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Office of the Dean

Ref. No. DEAN/FET/2022

Dated 20 April 2022

ACTION TAKEN REPORT (ATR) OF FACULTY BOARD MEETING HELD ON 04 APRIL 2022

Sl. No.	Agenda Points No.	Action taken on points
1	Agenda Point No. 01	Faculty Board confirmed Board of Studies Minutes of all departments.
2	Agenda Point No. 02	All points of minutes of Board of Studies have been noted by concerned HODs are being implemented.
3	Agenda Point No. 03	Points discussed regarding Start New PG Program, M.Tech. in Defence Technology. The Dean has directed to submit detailed proposal for the New PG Program to get approval of Academic Council.
4	Agenda Point No. 04	Points discussed regarding important academic related issues. Point noted to the all HODs and being implemented.

(Dr. Manoj Kapil)
Dean



Distribution :-

- All Concerned.